

**SUNSET RIDGE SCHOOL DISTRICT 29  
525 SUNSET RIDGE RD  
NORTHFIELD, IL 60093**

**Regular Board of Education Meeting:**

**Tuesday, June 8, 2021 – 5:30 p.m. at Sunset Ridge School  
(525 Sunset Ridge Road, Northfield, IL, 60093)**



## SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

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*Cultivating a learning community that engages the hearts and minds of students, one child at a time*

**BOARD OF EDUCATION  
SCHOOL DISTRICT 29  
SUNSET RIDGE SCHOOL – 525 SUNSET RIDGE RD. NORTHFIELD, IL 60093  
June 8, 2021 – 5:30 p.m.**

The meeting will include an opportunity to provide public comment. Any member of the public that would like to make a public comment can appear in-person or submit their comments to [D29\\_board@sunsetridge29.org](mailto:D29_board@sunsetridge29.org) by 3:55 p.m. on June 8, 2021. Public comments submitted via email will be announced during the public comment portion of the meeting. The duration of public comment may be limited and the Board does not respond to public comments.

A live stream feed of the regular monthly Board of Education meeting can be viewed at  
<https://www.youtube.com/channel/UCJ6qvSfiic1mISx0jICEenxQ>

### **AGENDA**

- 1. ROLL CALL:**
- 2. CONSENT AGENDA:**
  - 2.1 Minutes of the Regular Board Meeting – May 11, 2021
  - 2.2 Bills and Salaries
- 3. COMMUNICATIONS:**
  - 3.1 Freedom of Information Act Log
- 4. SUPERINTEDENT'S REPORT:**
  - 4.1 Discussion and Possible Approval: Strategic Planning Contract (Battelle for Kids)
  - 4.2 Discussion: Preview of Summer 2021 Task Force Meetings and Agenda Items
  - 4.3 2021-2022 Enrollment and Staffing Updates
  - 4.4 School Updates
- 5. NEW BUSINESS:**
  - 5.1 Audience Comments/Public Participation
  - 5.2 Board Open Discussion
- 6. REPORTS:**
  - 6.1 Internal Reports
    - 6.1a Return To School Task Force Committee: Next Meeting: June 21, 2021
    - 6.1b Finance/Facilities Committee: Next Meeting: July 13, 2021
    - 6.1c Education Committee: Next Meeting: September 14, 2021
    - 6.1d Policy Committee: Next Meeting: September 8, 2021

**6.2     External Relations**

- 6.2a    IASB
- 6.2b    PTO
- 6.2c    True North (NSSD)
- 6.2d    Northfield Park District
- 6.2e    Village of Northfield
- 6.2f    Foundation Fund

**7.     CLOSED SESSION:**

- 7.1     To Review the Closed Session Minutes of the Board Meeting – May 11, 2021
- 7.2     To Consider Information Regarding the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Counsel
- 7.3     To Discuss Matters Relating to Individual Students
- 7.4     To Discuss Potential Litigation
- 7.5     To Discuss Collective Bargaining

**8.     RESUMPTION OF OPEN MEETING:**

**9.     ACTION ITEMS FOR BOARD APPROVAL:**

- 9.1     Closed Session Minutes of the Board Meeting – May 11, 2021
- 9.2     Resignation of Michelle Gidron (Teaching Assistant)
- 9.3     FMLA Request (Employee D)
- 9.4     2021-2022 Administrator and 12-Month Staff Salary Increases
- 9.5     2021-2022 Teaching Assistant Salary Schedule
- 9.6     Memorandum of Understanding with Sunset Ridge Education Association

**10.    ADJOURNMENT:**

**11.    UPCOMING MEETINGS:**

- 11.1    Task Force Meeting: June 21, 2021 at 9:00 a.m.
- 11.2    Finance & Facilities Committee Meeting: July 13, 2021 at 5:30 p.m.
- 11.3    Board of Education Meeting: July 13, 2021 at 7:00 p.m.

***Note: Supporting materials for most agenda items are posted publicly no later than 24-hours before the scheduled meeting start time on the District 29 website under the Board of Education tab.***

**BOARD OF EDUCATION  
525 SUNSET RIDGE ROAD  
NORTHFIELD, ILLINOIS 60093  
REGULAR BOARD OF EDUCATION MEETING  
May 11, 2021  
7:00 p.m.**

**MINUTES**

**ROLL CALL: (7:00 p.m.)**

Mr. Subeck called the meeting to order at 7:00 p.m. and upon roll call, the following were present:

Present: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Also Present: Dr. Stange, Mr. Beerheide, Dr. Sukenik, Mrs. Dunham,  
Mrs. Kiedaisch, Mrs. Styczen, Mr. Dreher, Mrs. Peterson,  
Ms. Crawford

**CONSENT AGENDA:**

Mr. Welch moved to approve the consent agenda as presented.

Mr. Zeidler seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**COMMUNICATIONS:**

Superintendent Dr. Ed Stange reported that there was one FOIA request from J Doe related to salary and benefits of non-certified staff. Dr. Stange confirmed with legal counsel that D29 is obligated to respond to anonymous requests and provided the requested documents.

**OLD BUSINESS:**

**4.1 Strategic Planning**

The Board discussed the options for an external facilitator to support strategic planning and noted that they felt the District is at an inflection point, and recommended that the District pursue Battelle over CEC as an innovator/transformational vendor who will be helpful in gathering stakeholder input (including student), and looking at excellence nationwide. Options will be examined to contain and/or spread cost across fiscal years.

**4.2 Full-Day Kindergarten**

Dr. Stange reported that planning is fully underway for full-day kindergarten starting August 2021. An option will be offered for two weeks of half-day (pickup at lunch, just through Labor Day weekend).

**NEW BUSINESS**

**5.1 Audience Comments**

Dr. Stange read two submitted email communications. The first was a

petition signed by 196 District 29 community members supporting the inclusion LGBTQ+ subject matter in District 29's health curriculum, noting it has been part of the curriculum for many years, is a requirement/guidance/best practice per many governmental organizations, and aligns with D29 mission. The second was submitted by Jackie & Erik Johnson and asked for clarification between Title IX and Illinois HB 246 (Inclusive Curriculum Law), expressing support for the LGBTQ community, expressing concern about the District overstepping into a parent's role, and asking the community to remember similarities versus differences with the common goal of encouraging kindness, respect, and recognition

District 29 community member Anne Peterson read a letter expressing hope and confidence that the future of the district will measure up to its past, leading through sometimes difficult conversations related to inclusivity in the same way it did previously with character education and then with social-emotional learning.

District 29 parent Sarah Crawford expressed a history of feeling welcome in this community, not experiencing discrimination here until the last board discussion, and hoping we will acknowledge those who feel they must hide their differences.

## **5.2 Board Open Discussion**

Ms. Joseph recognized it is brave to submit public comment. Mr. Subeck noted the Board is not considering the omission of any required curriculum and is committed to improving communication on sensitive subjects. The Board supports the training of staff on LGBTQ+ topics, equal access to facilities and programs for all students, and gender-support plans for LGBTQ+ students. All students and staff are welcome and respected, differences are to be celebrated, and all public comments are appreciated.

## **REPORTS:**

### **6.1 Return to School Task Force**

Dr. Stange reviewed the local and regional metrics, noting that it appears the COVID-19 metric are trending down. He reviewed the discussion at the recent Task Force meeting regarding potential mitigations to reduce the impact of quarantine situations (recess & PE are the pinch points). He summarized that the consensus of the Task Force was to not change any policies for the remaining four weeks of the school year (7<sup>th</sup> grade PE separation now in place, 5<sup>th</sup>/6<sup>th</sup> grade PE separation would require band/orchestra changes). He noted that for the fall, participation in remote learning would likely be based on specific eligibility requirements. He also summarized the Task Force discussion that in short-notice quarantine situations, sick days do help reduce classroom complexity.

**6.2 Finance and Facilities Committee Report**

Mr. Beerheide reviewed the IMRF audit finding related to Social Security levy vs IMRF (IMRF has a balance that is too high), noting that it was recommended to split the Fund 50 expense account into two funds (50/51) and over-levy social security for a period of time going forward until the balances are aligned, as recommended by the auditor.

**6.3 Education Committee Report**

Ms. Joseph summarized the report from the May 11, 2021 Education Committee meeting which included a review of the work from District Committees and Strategic Plan goals during the 2020-2021 school year.

**6.4 Policy Committee Report**

Mr. Welch moved to approve the new Board Policy 706 related to Student Data Privacy and Security. Mr. Zeidler seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**6.5 External Relations**

**6.5a IASB**

Ms. Alpert Knight reported that HB 7, which passed in the House, did not move past committee in the Senate. The bill had called for referendums on district consolidation in small districts. The Board also discussed other noteworthy bills relate to a structured play mandate, and teacher safety walk-outs.

**6.5b PTO**

Ms. Joseph reported that the PTO budget was finalized (minus 8<sup>th</sup> grade dues), and new officers/committees were also approved.

**6.5c NSSED**

Mr. Spaan noted the NSSED update included in the Board packet.

**6.5d Northfield Park District**

Mr. Welch reported on before/after care, previously provided by both Wesley Child Care and the Northfield Park District. The Board directed the administration to gather data from previous Wesley participating families to determine whether the Northfield Park District can meet all needs.

**6.5e Village of Northfield**

Mr. Subeck reported new leadership is in place.

**6.5f Foundation Fund**

Ms. Alpert Knight reported a new meeting coming up.

## **6.6 Administrative Reports**

### **6.6a Enrollment**

Dr. Ed Stange noted that the current Kindergarten enrollment stands at 36. He reported 68 students in upcoming 1<sup>st</sup> grade. He also reviewed options to support the instructional needs of the incoming 8<sup>th</sup> grade cohort. After a brief discussion, the Board articulated their support for hiring an additional 0.5 FTE using CARES funds to reduce potential 26 student math section to 13.

### **6.6b Staffing Update**

Dr. Ed Stange reported on current posted positions and recommendations for employment that were included in the Board packet.

### **6.6c Summer 2021 Bridge Program**

Dr. Stange recommended to change course relative to the proposed Summer 2021 Bridge Program. Alternatively, he recommended the use of funds during the 2021-2022 school year for supplemental instruction as better cost benefit when compared to a bridge program. Board articulated their support for the change in direction.

### **6.6d School/Department Reports**

Dr. Sukenik reported that MAP testing starts next week. She noted that the IAR was scheduled first to get more instruction time before MAP. She noted that 8<sup>th</sup> grade Graduation plans are in progress, and will be similar to last year with dedicated family parking/sitting spots. She noted that 8<sup>th</sup> grade students had requested one last final cafeteria lunch of pizza and Bosco sticks. She noted that the 3<sup>rd</sup> to 4<sup>th</sup> grade transition meetings would be limited to 1 parent per family. She noted that Evening with Eagles (June 1) and the annual Awards ceremony will occur in virtual format.

Mrs. Kiedaisch noted that 3<sup>rd</sup> grade graduation plans were in progress, and that she hopes to include pleasant surprises with school, siblings and parent sendoffs. She noted that the indoor ceremony will be restricted to students and teachers. She noted that the search for a new Middlefork School Nurse was in progress. She noted the upcoming staff training with Dr. Deborah Penny using the Intercultural Development Inventory (a vendor used by the state department) to help guide work of Social Justice committee.

Mrs. Dunham noted that the year-end wrap ups of IEPs and class lists were in progress. She noted that the student services staff are seeing an increase in support needs with the longer school day.

Mrs. Styzcen reviewed the device collection process for this year. She noted that new infrastructure and new device security software was planned for the summer. She noted the new policy to be communicated to parents (no take home fee of \$55, pay for repairs as incurred).

Mr. Dreher noted that the grass restoration at SRS was underway. He noted that a new tree was planted at Middlefork School by the Village for Arbor Day. He noted that the HVAC issues at SRS were finally resolved.

Mr. Beerheide noted that the three rounds of CARES funds totaled \$800,000. After allocations to the ISBE, Christian Heritage Academy, and NSSD, he noted that the remaining allotment to District 29 was approximately \$675,000. He noted that District 29 had already spent approximately \$275,000 for a variety of COVID-19 issues. He also reviewed the District financials.

**CLOSED SESSION:** At 9:52 p.m. it was moved by Ms. Alpert Knight and seconded by Mr. Welch that the Board enter into closed session to discuss the closed session minutes of the April 13, 2021 meeting; to discuss the release of closed session minutes; to consider information regarding employment, compensation discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; to discuss potential litigation; and to discuss collective bargaining. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**RESUMPTION OF  
OPEN MEETING:**

Upon resumption of the open meeting at 10:30 p.m., the following recommendations were made:

**9.1 Approval: Closed Session Minutes – April 13, 2021**

Mr. Spaan moved to approve the minutes as presented. Mr. Welch seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED



**9.2 Employment of Jon Bingaman (2021-2022)**

Ms. Alpert Knight moved to approve the employment as presented. Mr. Zeidler

Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**9.3 Employment of Meghan Moorman (2021-2022)**

Mr. Zeidler moved to approve the employment as presented. Mr. Spaan seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**9.4 Employment of Jennifer Hope (2021-2022)**

Mr. Welch moved to approve the employment as presented. Mr. Spaan seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**9.5 Maternity Leave (Employee A)**

Ms. Alpert Knight moved to approve the request as presented. Mr. Zeidler seconded the motion. The Board voted as follows:

Aye: Mr. Welch, Ms. Alpert Knight, Ms. Joseph, Mr. Zeidler,  
Mr. Dotzler, Mr. Spaan, Mr. Subeck

Absent: None

Nay: None

THE MOTION WAS APPROVED

**ADJOURNMENT:**

It was moved by Mr. Welch and seconded by Mr. Subeck to adjourn the meeting at 10:36 p.m. All were in favor.

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President, Board of Education

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Secretary, Board of Education

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Approved \_\_\_\_\_, 2021

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# **NORTHFIELD TOWNSHIP SCHOOL TREASURER SCHOOL DISTRICT 29 PAYROLL CERTIFICATION**

## **PAYROLL DATES**

**5/5/2021**

**5/20/2021**

**This is to certify that the Board of Education, Northfield Township School District 29, at its regular meeting of 6/08/2021 took action to ratify employee gross salaries totaling \$706,462.89. The following payroll check numbers were used:**

### **Direct Deposit Advices:**

9000005109 - 9000005223  
9000005226 - 9000005340

### **Payroll ACH Payments:**

9000005224 - 9000005225  
9000005341 - 9000005342

### **Payroll Checks and Payroll A/P Checks:**

50357-50358  
50359  
50360-50361  
50362  
50363-50365

### **Payroll A/P Manual Checks:**

### **Payroll Check Void:**

### **Payroll A/P Advices:**

201800752 - 201800765

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Secretary, Board of Education

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President, Board of Education

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Date

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Date

## Payroll Expense Summary Report

Check Date: 5/1/2021 12:00:00 AM - 5/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
ALBRIGHT, KIMBERLY A	10 E 200 1110 1100 00 000000	6,275.70	570.06
ALLEN, ADELAIDE W	10 E 200 1110 1150 00 499803	155.25	15.49
ALLEN, ADELAIDE W	10 E 200 1110 1305 00 499803	134.55	13.18
ALLEN, ADELAIDE W	10 E 200 2140 1100 00 000000	7,140.88	2,090.69
ANDERSON, CAITLIN E	10 E 100 1110 1280 00 000000	123.81	5.20
ANDERSON, CAITLIN E	10 E 300 1110 1100 00 000000	5,776.50	1,110.43
ANDERSON, ELLEN C	10 E 100 1110 1800 00 000000	120.00	3.54
ANDERSON, ELLEN C	10 E 100 1200 1800 00 000000	60.00	4.59
ARENSON, CARON L	10 E 200 1200 1104 00 000000	3,246.48	2,643.34
AUGUSTIN, KATHERINE	10 E 200 1200 1104 00 000000	2,290.00	1,491.40
BAILEN, DOROTHY DUCKER	10 E 300 1200 1100 00 000000	11,964.06	1,390.64
BALDWIN, ALLISSA M	10 E 200 1110 1100 00 000000	6,453.60	1,581.22
BALDWIN, ALLISSA M	10 E 200 1110 1150 00 499803	276.00	25.93
BALDWIN, ALLISSA M	10 E 200 1110 1305 00 499803	207.00	19.43
BALDWIN, ALLISSA M	10 E 200 1110 1320 00 000000	191.84	8.03
BALDWIN, ALLISSA M	10 E 200 1110 1370 00 000000	134.55	5.64
BARRY, LAURIE G	10 E 300 1110 1150 00 499803	155.25	15.48
BARRY, LAURIE G	10 E 300 1200 1100 00 000000	10,711.36	996.76
BAUER, JORDAN L	10 E 200 1200 1100 00 000000	6,276.38	1,183.96
BEERHEIDE, THOMAS R	10 E 100 2510 1101 00 000000	15,082.50	2,216.86
BEERHEIDE, THOMAS R	10 E 100 2510 2111 00 000000	1,240.56	51.98
BELL, MARTHA SCHREIBER	10 E 300 1110 1100 00 000000	6,889.62	596.84
BENNETT, MARTI C	10 E 200 1110 1150 00 499803	759.00	133.28
BENNETT, MARTI C	10 E 200 1110 1240 00 000000	1,738.80	305.33
BENNETT, MARTI C	10 E 200 1110 1370 00 000000	538.20	94.51
BENNETT, MARTI C	10 E 200 1110 1370 00 499803	538.20	94.51
BENNETT, MARTI C	10 E 200 1200 1104 00 000000	2,400.00	1,965.76
BERKHOF, RACHEL CROUCH	10 E 300 1110 1100 00 000000	11,007.68	730.06
BERKHOF, RACHEL CROUCH	10 E 300 1110 1150 00 499803	138.00	12.96
BOZEDAY, LINDSAY E	10 E 300 1110 1100 00 000000	8,319.06	641.76
BOZEDAY, LINDSAY E	10 E 300 1110 1150 00 499803	51.75	2.17
BRITTSAN, ELIZABETH J	10 E 100 2130 3100 00 000000	350.00	26.78
BROUILLETTE, MONICA	10 E 100 1650 1100 00 000000	6,446.04	577.50
BROWN, SARA F	10 E 300 1110 1150 00 499803	603.75	57.62
BROWN, SARA F	10 E 300 1110 1305 00 499803	393.30	38.02
BROWN, SARA F	10 E 300 2150 1100 00 000000	6,874.18	596.16
BRUMWELL, LISA A	10 E 300 1110 1100 00 000000	8,617.72	2,256.78
BUCHER, MARK	10 E 100 1110 1800 00 000000	1,232.50	49.20
BUCHER, MARK	10 E 100 1200 1800 00 000000	435.00	49.20
BUCHER, MARK	10 E 200 1200 1104 00 000000	145.00	11.09
BURGETT, ELIZABETH M	10 E 300 1110 1150 00 499803	655.50	115.10
BURGETT, ELIZABETH M	10 E 300 1200 1104 00 000000	2,290.00	1,941.66
CANDEA, AGNES M	10 E 300 1110 1104 00 000000	2,490.00	2,136.36
CANDEA, AGNES M	10 E 300 1110 1150 00 499803	621.00	109.04
CANZONERI, CHRISTOPHER M	10 E 100 1110 1800 00 000000	180.00	5.31
CHASE-EVERSON, CHRISTINA K	10 E 300 1110 1150 00 499803	759.00	133.28
CHASE-EVERSON, CHRISTINA K	10 E 300 1200 1104 00 000000	2,660.00	827.74
COHEN, CARLY M	10 E 200 1110 1230 00 000000	486.00	20.36

## Payroll Expense Summary Report

Check Date: 5/1/2021 12:00:00 AM - 5/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
COHEN, CARLY M	10 E 200 1110 1305 00 499803	113.85	9.08
COHEN, CARLY M	10 E 200 1200 1100 00 000000	5,040.26	1,129.06
COLON, ANGELENA M	10 E 300 1110 1150 00 499803	672.75	118.13
COLON, ANGELENA M	10 E 300 1200 1104 00 000000	2,180.00	1,029.90
CZOK, RYAN J	10 E 100 1110 1103 00 000000	8,083.34	2,329.56
DAVIS, HILLARY E	10 E 300 1110 1100 00 000000	5,942.56	1,117.99
DAVIS, HILLARY E	10 E 300 1110 1290 00 000000	93.15	3.91
DEMPSEY, PAIGE A	10 E 300 1110 1100 00 000000	7,721.74	1,192.06
DENGSAVANG, SARAH E	10 E 300 1110 1100 00 000000	6,433.92	1,067.14
DENGSAVANG, SARAH E	10 E 300 1110 1150 00 499803	138.00	12.96
DORSEY, DANA B	10 E 200 1110 1150 00 499803	34.50	5.03
DORSEY, DANA B	10 E 200 1110 1305 00 499803	217.35	20.98
DORSEY, DANA B	10 E 200 1110 1370 00 000000	77.55	3.24
DORSEY, DANA B	10 E 200 1200 1100 00 000000	6,473.44	578.69
DOWNES, KATHLEEN M	10 E 200 1110 1150 00 499803	258.75	19.80
DOWNES, KATHLEEN M	10 E 200 2140 1105 00 000000	1,300.00	99.46
DRAKA, MELISSA A	10 E 300 1110 1150 00 499803	1,086.75	190.82
DRAKA, MELISSA A	10 E 300 2410 1103 00 000000	3,926.70	1,229.05
DREHER, COREY L	20 E 100 2540 1101 00 000000	8,133.38	2,947.22
DUNHAM, EMILY A	10 E 100 2330 1101 00 000000	11,249.40	786.98
EGOFFSKE, BARBARA A	10 E 100 1200 1800 00 000000	610.34	8.85
FABER, COLLEEN M	10 E 100 2520 1103 00 000000	7,301.44	1,502.16
FABER, COLLEEN M	10 E 200 1110 1150 00 499803	34.50	6.06
FURMAN, NINA L	10 E 200 1200 1100 00 000000	6,276.38	2,154.48
GARCIA, OSCAR	10 E 100 1110 1103 00 000000	3,877.50	2,108.32
GEORGE, SUSAN E	10 E 300 1110 1150 00 499803	448.50	47.52
GEORGE, SUSAN E	10 E 300 2120 1100 00 000000	6,416.62	1,138.60
GIDRON, MICHELLE	10 E 200 1200 1104 00 000000	2,180.00	1,414.74
GOLUB, MINDY J	10 E 100 1110 1220 00 000000	188.65	7.90
GOLUB, MINDY J	10 E 200 1110 1100 00 000000	8,569.04	1,018.36
GOLUB, MINDY J	10 E 200 1110 1370 00 000000	66.00	2.77
GONZALEZ, KRISTIN L	10 E 200 1110 1100 00 000000	8,319.06	1,794.93
GONZALEZ, KRISTIN L	10 E 200 1110 1150 00 499803	86.25	10.80
GONZALEZ, KRISTIN L	10 E 200 1110 1305 00 499803	217.35	20.95
GRAY, LAUREN M	10 E 200 1110 1100 00 000000	5,462.48	775.55
GRAY, LAUREN M	10 E 200 1110 1150 00 499803	483.00	47.17
GRAY, LAUREN M	10 E 200 1110 1370 00 000000	214.65	9.00
HANDELMAN, ADRIENNE J	10 E 200 1110 1100 00 000000	7,453.28	674.20
HANSON, KIMBERLY	10 E 200 1110 1100 00 000000	5,080.92	758.94
HANSON, KIMBERLY	10 E 200 1110 1150 00 499803	724.50	69.87
HANSON, KIMBERLY	10 E 200 1110 1305 00 499803	217.35	20.95
HARDIMAN, SEAN P	10 E 200 1200 1104 00 000000	2,180.00	1,410.90
JOHNSON, HEATHER L	10 E 200 1110 1100 00 000000	9,765.86	2,204.26
JOHNSON, KELLIE J	10 E 300 1110 1100 00 000000	7,423.08	620.06
JOHNSON, KELLIE J	10 E 300 1110 1290 00 000000	62.09	2.60
JOHNSTON, NICOLE E	10 E 200 1110 1100 00 000000	6,683.98	2,074.58
KAHLENBERG, JENNIFER R	10 E 200 1110 1100 00 000000	8,386.74	2,145.58
KAHLENBERG, JENNIFER R	10 E 200 1110 1150 00 499803	948.75	88.21

## Payroll Expense Summary Report

Check Date: 5/1/2021 12:00:00 AM - 5/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
KASPER, DONNA K	10 E 300 1110 1100 00 000000	9,510.44	1,857.69
KASPER, DONNA K	10 E 300 1110 1150 00 499803	17.25	0.73
KASPER, DONNA K	10 E 300 1110 1290 00 000000	62.09	2.60
KASPER, DONNA K	10 E 300 1110 1305 00 499803	217.35	20.95
KELLY, SHELLY J	10 E 100 1110 1800 00 000000	120.00	3.48
KELLY, SHELLY J	10 E 100 1200 1800 00 000000	120.00	3.48
KEOPRASEUTH, CHRISTINE J	10 E 200 1110 1100 00 000000	6,866.54	554.16
KEOPRASEUTH, CHRISTINE J	10 E 200 1110 1290 00 000000	165.05	6.92
KIEDAISCH, JENNIFER A	10 E 300 2410 1101 00 000000	11,250.00	798.84
KIEDAISCH, JENNIFER A	10 E 300 2410 2111 00 000000	925.32	38.78
KISIEL, JULIA	10 E 300 1110 1100 00 000000	4,947.38	1,122.72
KLAWITTER, JULIE M	10 E 200 1200 1104 00 000000	2,820.00	1,528.16
KOLAKOWSKI, DONALD J	10 E 200 1110 1320 00 000000	279.25	49.03
KOLAKOWSKI, DONALD J	10 E 300 1200 1104 00 000000	2,580.00	1,542.78
KOTULA, JACQUELINE	10 E 100 1110 1103 00 000000	3,231.26	1,477.27
KOTULA, JACQUELINE	10 E 200 1110 1370 00 000000	118.36	20.79
KRAMER, YEFIM	10 E 100 2545 3000 00 000000	250.00	19.12
KRAMER, YEFIM	20 E 200 2540 1103 00 000000	5,810.14	2,374.70
KRISTEN, ANNA	10 E 100 2520 1103 00 000000	6,805.22	2,063.32
LEAL RAMOS, GLORIA MARIA	10 E 200 1110 1100 00 000000	4,761.76	744.66
LEAL RAMOS, GLORIA MARIA	10 E 200 1110 1150 00 499803	138.00	12.96
LEARY, CAITLIN S	10 E 300 1110 1100 00 000000	6,284.52	1,591.18
LEWIS, JOSEPH G	10 E 200 1110 1100 00 000000	5,788.08	1,110.14
LEWIS, JOSEPH G	10 E 200 1110 1150 00 499803	690.00	64.81
LEWIS, JOSEPH G	10 E 200 1110 1320 00 000000	377.34	15.81
LEWIS, JOSEPH G	10 E 200 1110 1370 00 000000	178.50	7.48
LOFDAHL, DEBRA G	10 E 100 2320 1103 00 000000	3,714.98	955.32
LOGAN, HILARY S	10 E 200 1110 1100 00 000000	7,387.72	1,106.54
LOGAN, HILARY S	10 E 200 1110 1150 00 499803	1,104.00	105.52
LOGAN, HILARY S	10 E 200 1110 1305 00 499803	113.85	9.08
LOGAN, HILARY S	10 E 200 1110 1320 00 000000	283.00	11.85
LOGAN, HILARY S	10 E 200 1110 1370 00 000000	134.55	5.64
MAISEL, MICHELE	10 E 200 1110 1150 00 499803	17.25	3.03
MAISEL, MICHELE	10 E 200 1200 1104 00 000000	2,400.00	1,499.41
MANCIO-TANSLEY, DELMA	10 E 200 1110 1150 00 499803	362.25	63.59
MANCIO-TANSLEY, DELMA	10 E 200 1200 1104 00 000000	2,290.00	1,045.56
MATTERA, LISA M	10 E 200 1110 1100 00 000000	18,103.22	2,432.99
MATTERA, LISA M	10 E 200 1110 1150 00 499803	1,207.50	111.66
MATTERA, LISA M	10 E 200 1110 1240 00 000000	1,676.70	70.26
MATTERA, LISA M	10 E 200 1110 1305 00 499803	144.90	13.62
MATTERA, LISA M	10 E 200 1110 1370 00 000000	579.60	24.28
MATTERA, LISA M	10 E 200 1110 1370 00 499803	662.40	96.69
MCNEELA, KATHLEEN M	10 E 100 1110 1800 00 000000	600.00	36.06
MCNEELA, KATHLEEN M	10 E 100 1200 1800 00 000000	300.00	40.65
MERTES, ANN B	10 E 300 2130 1103 00 000000	4,721.34	1,373.06
MEZIERE, DAWN A	10 E 200 1110 1100 00 000000	10,709.02	758.62
MICHALEK, MARGARET O	10 E 300 1110 1100 00 000000	4,761.76	504.18
MIKRUT-MARZEC, KATARZYNA S	10 E 200 1800 1104 00 000000	3,265.40	2,275.66

## Payroll Expense Summary Report

Check Date: 5/1/2021 12:00:00 AM - 5/31/2021 12:00:00 AM		Sunset Ridge School District 29, IL	
Full Name	Pay Account	Total Paid	Total Benefits
MORGAN, DENISE G	10 E 100 1110 1800 00 000000	840.00	28.32
MORGAN, DENISE G	10 E 100 1200 1800 00 000000	300.00	35.01
NAGY, ROBIN A	10 E 300 1110 1100 00 000000	3,220.12	280.74
NAVARRO, ALONDRA V	10 E 200 1110 1150 00 499803	69.00	12.12
NAVARRO, ALONDRA V	10 E 200 1200 1104 00 000000	2,180.00	742.68
NELSON, LYNN S	10 E 100 1110 1800 00 000000	60.00	1.76
NELSON, LYNN S	10 E 300 1110 1100 00 000000	5,862.34	531.93
NELSON, LYNN S	10 E 300 1110 1150 00 499803	258.75	30.60
NELSON, LYNN S	10 E 300 1110 1305 00 499803	217.35	20.95
NEUHAUSEL, TIFFANY L	10 E 200 1110 1100 00 000000	7,147.44	1,167.02
NIKOLOPOULOS, ANNA	10 E 100 1650 1104 00 000000	2,740.00	2,160.94
O'LOONEY, MAUREEN A	10 E 300 1110 1150 00 499803	448.50	43.93
O'LOONEY, MAUREEN A	10 E 300 1110 1290 00 000000	62.10	2.60
O'LOONEY, MAUREEN A	10 E 300 1110 1305 00 499803	196.65	19.00
O'LOONEY, MAUREEN A	10 E 300 1200 1100 00 000000	6,288.94	1,063.12
OSSYRA, MAUREEN	10 E 100 1110 1800 00 000000	870.00	12.62
OSSYRA, MAUREEN	10 E 100 1200 1800 00 000000	1,595.00	50.09
OYER, AMY K	10 E 200 1110 1150 00 499803	17.25	3.03
OYER, AMY K	10 E 200 1200 1104 00 000000	2,290.00	1,487.54
PARKS, DAVID L	20 E 300 2540 1103 00 000000	5,529.68	2,325.50
PECK, MARCI C	10 E 200 2130 1103 00 000000	6,000.00	2,891.80
PENGIEL, BRITTANY A	10 E 200 2150 1100 00 000000	7,611.54	2,108.28
PHILLIPS, CHRISTINA M	10 E 200 1110 1150 00 499803	241.50	42.42
PHILLIPS, CHRISTINA M	10 E 200 1200 1104 00 000000	2,290.00	720.10
PROMMER, ROSEMARY F	10 E 300 1110 1104 00 000000	2,180.00	2,065.47
PROMMER, ROSEMARY F	10 E 300 1110 1150 00 499803	690.00	121.16
QUESADA, KYLA H	10 E 200 2410 1103 00 000000	4,243.00	2,029.54
RASSO, CLAIRE A	10 E 200 1110 1150 00 499803	345.00	28.83
RASSO, CLAIRE A	10 E 200 1110 1305 00 499803	186.30	16.42
RASSO, CLAIRE A	10 E 200 1200 1100 00 000000	7,140.88	607.75
RICE, JULIE R	10 E 100 1110 1800 00 000000	60.00	1.77
ROBERTS, CHRISTINE D	10 E 200 1110 1100 00 000000	10,410.36	969.22
ROSEN, SHAWNA G	10 E 300 1110 1100 00 000000	4,729.58	340.98
SARAIYA, DEEPA N	10 E 300 1110 1150 00 499803	621.00	109.04
SARAIYA, DEEPA N	10 E 300 1200 1104 00 000000	2,290.00	762.16
SCHMIDT, KATHARINE A	10 E 300 1110 1104 00 000000	2,180.00	1,468.06
SCHMIDT, KATHARINE A	10 E 300 1110 1150 00 499803	379.50	66.62
SCHRADER, RACHEL A	10 E 200 1110 1100 00 000000	9,171.16	1,305.30
SCHRADER, RACHEL A	10 E 200 1110 1150 00 499803	86.25	9.00
SCHRADER, RACHEL A	10 E 200 1110 1305 00 499803	196.65	17.93
SCHUETZ, BARBARA A	10 E 100 2130 3100 00 000000	350.00	26.78
SCHUR, REBECCA L	10 E 200 1110 1150 00 499803	86.25	7.19
SCHUR, REBECCA L	10 E 200 1110 1305 00 499803	196.65	17.94
SCHUR, REBECCA L	10 E 200 1200 1100 00 000000	5,931.80	1,117.49
SHAH, MONIKA C	10 E 200 1110 1150 00 499803	207.00	36.34
SHAH, MONIKA C	10 E 200 1200 1104 00 000000	2,180.00	2,079.96
SISLOW, DAVID J	10 E 200 1110 1100 00 000000	6,228.92	1,517.58
SISLOW, DAVID J	10 E 200 1110 1150 00 499803	362.25	31.33



## Payroll Expense Summary Report

Check Date: 5/1/2021 12:00:00 AM - 5/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
SISLOW, DAVID J	10 E 200 1110 1305 00 499803	72.45	6.27
SMITH, LOIS C	10 E 100 1110 1800 00 000000	420.00	32.13
STANGE, ED J	10 E 100 2320 1101 00 000000	20,181.32	2,599.20
STANGE, ED J	10 E 100 2320 2111 00 000000	1,954.74	81.90
STONEQUIST, SUSAN M	10 E 200 1110 1100 00 000000	15,589.72	1,025.81
STONEQUIST, SUSAN M	10 E 200 1110 1150 00 499803	621.00	54.78
STONEQUIST, SUSAN M	10 E 200 1110 1290 00 000000	165.05	6.92
STONEQUIST, SUSAN M	10 E 200 1110 1305 00 499803	186.30	16.42
STONEQUIST, SUSAN M	10 E 200 1110 1370 00 000000	538.20	22.54
STONEQUIST, SUSAN M	10 E 200 1110 1370 00 499803	662.40	96.70
STYCZEN, SHERI L	10 E 100 1110 1101 00 000000	10,625.00	2,371.66
SUKENIK, IVY D	10 E 200 2410 1101 00 000000	12,936.68	2,730.86
SUKENIK, IVY D	10 E 200 2410 2111 00 000000	1,064.06	44.58
SWANSON, ELIZABETH C	10 E 200 1110 1100 00 000000	5,276.42	2,114.21
SWANSON, ELIZABETH C	10 E 200 1110 1150 00 499803	362.25	36.73
TALBOT, PATRICIA	10 E 100 1110 1800 00 000000	240.00	7.08
TALBOT, PATRICIA	10 E 100 1200 1800 00 000000	360.00	45.90
TALBOT, PATRICIA	10 E 200 1200 1104 00 000000	240.00	45.90
TENNENBAUM, JOANN	10 E 100 1110 1800 00 000000	600.00	21.60
TENNENBAUM, JOANN	10 E 100 1200 1800 00 000000	120.00	13.77
TIVERS, SARA R	10 E 300 1110 1150 00 499803	724.50	127.22
TIVERS, SARA R	10 E 300 1200 1104 00 000000	2,400.00	1,962.42
TREMONT, SHANNON A	10 E 200 1110 1100 00 000000	4,945.00	1,526.14
TREMONT, SHANNON A	10 E 200 1110 1230 00 000000	972.00	40.72
VARUGHESE, NEHA R	10 E 100 1800 1100 00 000000	5,677.74	1,036.26
VARUGHESE, NEHA R	10 E 300 1110 1150 00 499803	293.25	26.66
VARUGHESE, NEHA R	10 E 300 1110 1305 00 499803	207.00	20.52
VICTORN, ANITA M	10 E 100 1110 1800 00 000000	480.00	6.96
VICTORN, ANITA M	10 E 200 1110 1150 00 499803	17.25	1.32
WARSHAUER, DOUGLAS R	10 E 100 1110 1800 00 000000	480.00	14.16
WENDT, ANNA G	10 E 300 1110 1100 00 000000	5,944.26	1,118.02
WENDT, ANNA G	10 E 300 1110 1290 00 000000	93.15	3.91
WESTFALL, PILAR M	10 E 200 1110 1100 00 000000	9,215.04	654.95
WESTFALL, PILAR M	10 E 200 1110 1150 00 499803	241.50	22.69
WESTFALL, PILAR M	10 E 200 1110 1230 00 000000	486.00	20.36
WIDDES, MICHELE L	10 E 200 1110 1100 00 000000	9,812.60	1,732.81
WIDDES, MICHELE L	10 E 200 1110 1150 00 499803	362.25	34.93
WIDDES, MICHELE L	10 E 200 1110 1305 00 499803	217.35	20.95
WIDDES, MICHELE L	10 E 200 1110 1370 00 000000	77.55	3.24
WIEDRICH, JILLIAN K	10 E 300 1110 1100 00 000000	5,561.66	1,097.98
WIEDRICH, JILLIAN K	10 E 300 1110 1150 00 499803	34.50	1.45
WILKINSON, MATTHEW A	10 E 100 1110 1280 00 000000	123.81	5.20
WILKINSON, MATTHEW A	10 E 100 1650 1100 00 000000	5,776.48	1,162.26
WILKINSON, MATTHEW A	10 E 300 1110 1150 00 499803	103.50	7.92
WINFIELD, ARLENE S	10 E 100 2130 3100 00 000000	280.00	21.42
ZOGBY, ROBIN C	10 E 200 1110 1100 00 000000	9,215.04	696.50
ZOGBY, ROBIN C	10 E 200 1110 1150 00 499803	155.25	15.49
ZOGBY, ROBIN C	10 E 200 1110 1305 00 499803	217.35	20.95

## Payroll Expense Summary Report

Check Date: 5/1/2021 12:00:00 AM - 5/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
Totals:		706,462.89	147,891.76



## Bank Account Details

Sunset Ridge School District 29, IL

Check Number	Check Date	Name on Check	Amount	Type
50357	05/05/2021	SCHUETZ, BARBARA A	244.72	R - Regular
50358	05/05/2021	SMITH, LOIS C	122.36	R - Regular
50359	05/05/2021	ILLINOIS EDUCATION ASSOCIATION	2,052.96	R - Regular
50360	05/20/2021	SCHUETZ, BARBARA A	61.17	R - Regular
50361	05/20/2021	SMITH, LOIS C	244.72	R - Regular
50362	05/20/2021	ILLINOIS EDUCATION ASSOCIATION	2,052.96	R - Regular
50363	05/28/2021	EDUCATIONAL BENEFIT COOPERATIVE	106,788.60	R - Regular
50364	05/28/2021	MADISON NATIONAL LIFE	908.51	R - Regular
50365	05/28/2021	NCPERS GROUP LIFE INS	25.00	R - Regular
201800752	05/05/2021	ILLINOIS DEPARTMENT OF REVENUE	13,838.28	W - Wire Transfer
201800753	05/05/2021	INTERNAL REVENUE SERVICE	52,703.42	W - Wire Transfer
201800754	05/05/2021	THIS	6,072.02	W - Wire Transfer
201800755	05/05/2021	TRS	32,148.46	W - Wire Transfer
201800756	05/20/2021	ILLINOIS DEPARTMENT OF REVENUE	13,436.22	W - Wire Transfer
201800757	05/20/2021	IMRF	20,689.57	W - Wire Transfer
201800758	05/20/2021	INTERNAL REVENUE SERVICE	50,894.20	W - Wire Transfer
201800759	05/20/2021	THIS	6,000.75	W - Wire Transfer
201800760	05/20/2021	TRS	27,607.97	W - Wire Transfer
201800761	05/28/2021	DELTA DENTAL OF IL	4,132.42	W - Wire Transfer
201800762	05/28/2021	RELIANCE STANDARD LIFE INSURANCE COMPANY	386.96	W - Wire Transfer
201800763	05/28/2021	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS,	350.18	W - Wire Transfer
201800764	05/28/2021	UNITED HEALTHCARE VISION	449.56	W - Wire Transfer
201800765	05/10/2021	HORACE MANN	21.00	W - Wire Transfer
<b>Check Grand Totals:</b>			<b>341,232.01</b>	

## Bank Account Details

Sunset Ridge School District 29, IL

Check Number	Check Date	Name on Check	Amount	Type
9000005224	05/05/2021	TSA CONSULTING GROUP, INC.	23,819.17	A - ACH
9000005225	05/05/2021	WAGEWORKS	7,812.43	A - ACH
9000005341	05/20/2021	TSA CONSULTING GROUP, INC.	24,591.17	A - ACH
9000005342	05/20/2021	WAGEWORKS	10,955.27	A - ACH
Check Grand Totals:			67,178.04	

## SUNSET RIDGE SCHOOL DISTRICT 29 VENDOR DISBURSEMENTS LIST #1

This is to certify that the Board of Education, Northfield Township School District 29,  
at its regular meeting of 6/08/2021 took action to ratify the attached **Accounts  
Payable Bills, totaling \$82,091.14.**

The following check numbers were used:

**Vendor A/P:**

A/P Checks	51235-51293	\$ 72,093.88
		Total: \$ 72,093.88
A/P ACH's	9000000075-9000000088	\$ 9,997.26
		Total: \$ 9,997.26
		<b>Grand Total: \$ 82,091.14</b>

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51235	ALEJANDRO, ANTONIO	Traffic Control (May'2021) - 7 shifts	06/08/2021	490.00
51236	ALVARADO, RICHARD A	Traffic Control (May'2021) - 9 shifts	06/08/2021	630.00
51237	APPLE INC.	Device Repair (RepairID: D490177450) Device Repair (RepairID: D490180094) Mac Mini for testing station iPads for LC (Qty: 25) (iPad Wi-fi 128GB Silver - MYLE2LL/A)	06/08/2021	11,799.90
51238	BLUE PLANET AQUARIUM SERVICES	Aquarium materials and labor	06/08/2021	291.98
51239	BYRNES & WALSH, LLC	Appraisal Review Services	06/08/2021	750.00
51240	CLASSROOM CONNECTION DAY SCHOOL	Student Tuition (Apr'2021)	06/08/2021	8,739.72
51241	FITNESS FINDERS	Pedometer tokens for MF run club	06/08/2021	229.43
51242	FOLLETT SCHOOL SOLUTIONS, INC.	Books and cataloging (Invoice/shipment #1)  (\$1,000 Annual PTO Library Contribution) Portion of order will be paid from PTO-specific expense account and reimbursed back to District by the PTO, when invoiced. Books and cataloging (Invoice/shipment #2) Beginning readers and cataloging (Invoice/shipment #1) Beginning readers and cataloging (Invoice/shipment #2)	06/08/2021	2,311.95
51243	FRANCZEK P.C.	Legal services rendered through 4/30/2021	06/08/2021	4,949.00
51244	GOPHER	PE Supplies (Acc't updated to New Curriculum) Partial payment for delivered items PE Equipment (1st invoice/shipment) PE Equipment (2nd invoice/shipment)	06/08/2021	2,507.11
51245	HALOCK SECURITY LABS	Consulting Hours - Coaching & Advisory (4/12-4/18/21)	06/08/2021	350.00
51246	HERFF JONES, INC.	Diploma for Graduation (Qty: 1)	06/08/2021	15.06
51247	INTEGRATED SYSTEMS CORPORATION	Service Bureau Subscription Fee	06/08/2021	134.00
51248	J.W.PEPPER & SON INC.	Face masks, instrument masks & shields Covid-19 related payment made on behalf of Christian Heritage Academy Instrument bell covers Covid-19 related payment made on behalf of Christian Heritage Academy	06/08/2021	2,471.33
51249	KUYPERS CONSULTING, INC.	Payment on behalf of Christian Heritage Academy for professional development (web-based training) (Title II Professional Development for Private Schools)	06/08/2021	1,200.00
51250	LICHTENSTEIN, NINA	Teacher Appreciation Month - 16.25 hours of massage (MFS & SRS)	06/08/2021	2,437.50
51251	MACGILL & CO	Nurse supplies - payment for all received items	06/08/2021	161.97
51252	MIDAMERICAN ENERGY COMPANY	SR Service 3/17-4/15/21 (Energy Supply & Electricity Distribution) MF Service 3/18-4/16/21 (Energy Supply & Electricity Distribution)	06/08/2021	4,564.76
51253	MILIEU DESIGN LLC	SRS: Sod and mulch install (5/11) SRS: Landscaping services for June 2021	06/08/2021	6,062.88

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51254	NELS J. JOHNSON TREE EXPERTS INC	SRS: Removal/disposal of dead evergreens	06/08/2021	620.00
51255	NEWHOPE ACADEMY	Student Tuition (May'2021)	06/08/2021	4,041.90
51256	NORTHWEST SUBURBAN SPECIAL ED. ORGANIZATION	2nd Billing FY20-21 D/HH Program and Itinerant Services	06/08/2021	6,233.04
51257	OFFICE DEPOT	Expo markers for students' whiteboards	06/08/2021	63.26
51258	OLSON TRANSPORTATION, INC.	3rd Grade Shuttle - MFS to SRS (5/21)	06/08/2021	385.30
51259	ORKIN	SRS: Pest management services for May 2021 MFS: Pest management services for May 2021	06/08/2021	120.00
51260	PARENT 37	Lunch account balance refund	06/08/2021	272.65
51261	PARENT 38	Lunch account balance refund	06/08/2021	41.35
51262	PARENT 39	Lunch account balance refund	06/08/2021	103.10
51263	PARENT 40	Lunch account balance refund	06/08/2021	59.85
51264	PARENT 41	Lunch account balance refund	06/08/2021	78.55
51265	PARENT 42	Lunch account balance refund	06/08/2021	21.50
51266	PARENT 43	Lunch account balance refund	06/08/2021	15.35
51267	PARENT 44	Lunch account balance refund	06/08/2021	37.29
51268	PARENT 45	Lunch account balance refund	06/08/2021	102.75
51269	PARENT 46	Lunch account balance refund	06/08/2021	10.50
51270	PARENT 47	Lunch account balance refund	06/08/2021	5.10
51271	PARENT 48	Lunch account balance refund	06/08/2021	22.80
51272	PARENT 49	Lunch account balance refund	06/08/2021	34.70
51273	PARENT 50	Lunch account balance refund	06/08/2021	42.35
51274	PARENT 51	Lunch account balance refund	06/08/2021	19.50
51275	PARENT 52	Lunch account balance refund	06/08/2021	9.40

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51276	PARENT 53	Lunch account balance refund	06/08/2021	50.65
51277	PARENT 54	Lunch account balance refund	06/08/2021	98.70
51278	PARENT 55	Lunch account balance refund	06/08/2021	253.70
51279	PARENT 56	Lunch account balance refund	06/08/2021	54.50
51280	PARENT 57	Lunch account balance refund	06/08/2021	150.50
51281	PARENT 58	Lunch account balance refund	06/08/2021	16.45
51282	PARENT 59	Lunch account balance refund	06/08/2021	53.70
51283	PARENT 60	Lunch account balance refund	06/08/2021	47.35
51284	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	MF Postage Machine Lease (3/30/21-6/29/21) Contract #0040864523 - K7M0 Mailstation2 Meter	06/08/2021	102.93
51285	RAMROD DISTRIBUTORS	MFS: Janitorial supplies	06/08/2021	228.35
51286	SCHOOL SPECIALTY INC.	Decodable readers (1st shipment/invoice) (One remaining storybook set on backorder)	06/08/2021	609.75
51287	SENTINEL TECHNOLOGIES, INC.	Monthly Renewal - Managed Services Agreement (May'2021)	06/08/2021	2,065.00
51288	SFM CONSULTANTS INC.	Traffic Control (May'2021) - 9 shifts & management fee	06/08/2021	930.00
51289	SPORTS IMPORTS	Badminton & Volleyball Equipment (QUOTE #60829) - partial payment as still awaiting delivery of badminton nets	06/08/2021	1,177.20
51290	TSA CONSULTING GROUP, INC.	Retirement Plan Administration & Compliance Services - Jun'21	06/08/2021	50.00
51291	UNITED DISPATCH AGENT FOR 303 TRANS	Student transportation (Apr'2021)	06/08/2021	2,158.40
51292	WASTE MANAGEMENT NORTH	Waste hauling services - MF Waste hauling services - SRS	06/08/2021	699.87
51293	WNEK, JOSEPH MICHAEL	Traffic Control (May'2021) - 13 shifts	06/08/2021	910.00
<b>Grand Total:</b>				<b>72,093.88</b>

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
9000000075	BEERHEIDE, THOMAS R	Cell phone reimbursement	06/08/2021	50.00
9000000076	BERKHOF, RACHEL CROUCH	Curriculum Materials Purchased for First Grade (Receipts submitted to Business Office) Materials Purchased Through Teachers Pay Teachers for first grade curriculum, Seesaw, google slides for parent communication, in class and remote learners. Receipts submitted to BO Curriculum Materials purchased for the 2020-2021 School Year for the first grade team. Receipts submitted to BO	06/08/2021	502.07
9000000077	BROWN, SARA F	Professional Growth - Wilson College Course (LETRS - Language Essentials for Teachers of Reading and Spelling)	06/08/2021	1,812.00
9000000078	CZOK, RYAN J	Cell phone reimbursement	06/08/2021	50.00
9000000079	DORSEY, DANA B	Professional Growth - Supporting Student with Down Syndrome in Inclusive Schools Online Course	06/08/2021	99.00
9000000080	DREHER, COREY L	Cell phone reimbursement	06/08/2021	50.00
9000000081	DUNHAM, EMILY A	Cell phone reimbursement	06/08/2021	50.00
9000000082	HANSON, KIMBERLY	PGS Approved Reimbursement - First Master's Degree Coursework (Grand Canyon University)  \$5,250 of \$9,921.98 paid through A/P; remainder will be taxable reimbursement processed via Payroll	06/08/2021	5,250.00
9000000083	KIEDAISCH, JENNIFER A	Cell phone reimbursement	06/08/2021	50.00
9000000084	LEARY, CAITLIN S	Professional Growth - Greenville University Course	06/08/2021	958.00
9000000085	NELSON, LYNN S	Spanish teaching materials (Amazon receipt submitted to Business Office)	06/08/2021	26.19
9000000086	STYCZEN, SHERI L	Cell phone reimbursement	06/08/2021	50.00
9000000087	SUKENIK, IVY D	Cell phone reimbursement	06/08/2021	50.00
9000000088	VARUGHESE, NEHA R	Professional Growth - Northeastern Illinois University Course (School and Community Relations)	06/08/2021	1,000.00
<b>Grand Total:</b>				<b>9,997.26</b>

## SUNSET RIDGE SCHOOL DISTRICT 29 VENDOR DISBURSEMENTS LIST #2

This is to certify that the Board of Education, Northfield Township School District 29, at its regular meeting of 6/08/2021 took action to ratify additional Vendor disbursements issued during May and June 2021.

The following check numbers were used:

**Vendor A/P:**

A/P Checks	51209-51234	\$ 43,782.13
		<u>\$ 43,782.13</u>
A/P ACH's	9000000072-9000000074	<u>\$ 335.26</u>
A/P Voids	None	<u>\$ -</u>
A/P Advice(s)	201800467	\$ 29,406.92
	201800468	\$ 4,182.96
	201800469	\$ 1,201.47
		<u>\$ 34,791.35</u>
A/P Total :		<u><u>\$ 78,908.74</u></u>

**Student Activity:**

Checks	2088	\$ 507.50
Student Activity Total:		<u><u>\$ 507.50</u></u>

\_\_\_\_\_  
Secretary, Board of Education

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51209	APPLE INC.	Apple Pencils for Library iPads (Qty: 25)	05/24/2021	2,225.00
51210	CALL ONE	Phone Service: 5/15-6/14/21	05/24/2021	1,073.12
51211	COMCAST BUSINESS	MFS Internet Service 5/13-6/12/21 (Acct: 8771 10 130 0411903) SRS Internet Service 5/13-6/12/21 (Acct: 8771 10 130 0311103)	05/24/2021	501.96
51212	DE LAGE LANDEN FINANCIAL SERVICES	Contract #500-50096203 - Copier Lease Payment (10 Konica Minoltas) 6/15-7/14/21	05/24/2021	1,458.29
51213	DEMCO, INC.	Supplies for LC - Book trucks, bookmarks, and display shelves	05/24/2021	1,434.99
51214	DOLL, WILLIAM C	Athletic Official - Track Meets (4/21, 5/6, 5/11, 5/13, 5/18, 5/19, 5/20/21)	05/24/2021	175.00
51215	FOLLETT SCHOOL SOLUTIONS, INC.	Books for SRS Learning Center - 1st invoice/shipment Books for SRS Learning Center - 2nd/final shipment Library Management Renewal SRS & MF (6/1/21-6/30/21) (Hosted Service renewal & Titlepeek Online Service-Destiny District Member)	05/24/2021	2,055.89
51216	GDI SERVICES INC.	District: Janitorial services for April 2021 & Credit Memo  ILINV20206576 & ILRET20200208	05/24/2021	14,849.38
51217	HEIDISONGS	UScreen Online 1 month subscription/extension - All Access to Complete Heidisongs Video Collection for 4 teachers (5/8/21-6/8/21 access)	05/24/2021	39.96
51218	HOME DEPOT PRO	District: Janitorial supplies District: Janitorial supplies	05/24/2021	217.68
51219	HYDE PARK DAY SCHOOL	Student Tuition (Apr'2021)	05/24/2021	4,942.47
51220	IASBO	Virtual registration for the 2021 IASBO Annual Conference Invoice #0021382	05/24/2021	272.50
51221	J.W.PEPPER & SON INC.	Eprint music Music - Eprint Music (1st invoice) Music (2nd invoice) Music (3rd invoice) Music (4th invoice)	05/24/2021	963.65
51222	JABLONSKI, VICTORIA	Costume Design (R&J, Twelfth Night)	05/24/2021	375.00
51223	LEARNING WITHOUT TEARS	Materials for grades K, 1, and 2 (Print Resources with Digital/Interactive Teaching Tools)	05/24/2021	2,150.50
51224	LENOVO GLOBAL TECHNOLOGY (UNITED STATES) INC.	Cracked Screen Student Repair (SO: 4001164170 / SN: P204P1CB)	05/24/2021	228.27
51225	MILIEU DESIGN LLC	SRS: Landscaping services for April 2021	05/24/2021	2,299.88
51226	NORTHBROOK SCHOOL DISTRICT 28	Student Lunches prepared by D28	05/24/2021	29.27
51227	NQC LITERACY LLC	April Literacy Coaching (4.5 hours) May Literacy Coaching: Reflection, Celebration, Planning (full day)	05/24/2021	3,150.00

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51228	OFFICE DEPOT	2 inch white binders - 2nd/final invoice 2 inch white binders - 1st shipment/invoice Supplies (pencil sharpener, Sharpies, and hand sanitizer) - 1st shipment/invoice Supplies (pencil sharpener, Sharpies, and hand sanitizer) - final delivery/invoice Classroom supplies; 1st delivery/invoice Classroom supplies; 2nd delivery/invoice Classroom supplies; 3rd delivery/invoice Classroom supplies; 4th/final invoice	05/24/2021	456.47
51229	RAMROD DISTRIBUTORS	Covid-19 related purchase (Oxivir) - Payment on behalf of Christian Heritage Academy	05/24/2021	95.00
51230	SONITROL CHICAGOLAND NORTH	District: Access and alarm fees quarterly - 6/1/21-8/31/21	05/24/2021	1,449.81
51231	STERICYCLE INC.	District: Medical waste disposal monthly for May 2021	05/24/2021	85.96
51232	SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas supplier/commodity charges (Apr'2021)	05/24/2021	1,234.75
51233	TRANE US INC.	District: BAS service agreement quarterly 5/1/21-7/31/21	05/24/2021	1,681.00
51234	VILLAGE OF NORTHFIELD	Water/Sewer - Middlefork (3/24-4/27/21) (Acct: 670400340000)	05/24/2021	336.33
<b>Grand Total:</b>				<b>43,782.13</b>

### Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
9000000072	BROUILLETTE, MONICA	Math books for ALP Math. Receipts provided to Bsns Office.	05/24/2021	39.13
9000000073	NELSON, LYNN S	Spanish teaching materials & mobile suitcase (travel between MFS and SRS.) Receipt attached to support reimbursement.	05/24/2021	98.93
9000000074	SUKENIK, IVY D	Items purchased for SRS; Costco receipt submitted	05/24/2021	197.20
<b>Grand Total:</b>				<b>335.26</b>

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
201800467	MASTERCARD	Card 9958 Kiedaisch - Amazon, Panera Bread, Project Lead the Way, Rochester 100 Inc. Card 8395 Sukienik - Amazon, Semicolon Bookstore, Paypal Handson (Borenson & Associates), Instacart, Peloton Membership Card 8395 Sukienik - Amazon Covid-19 related purchase Card 3092 Dunham - Audible, Amazon, Teacherspayteachers.com, Sage Publications, William H Sadlier, North Cook Intermediate Card 3150 Styczen - Screencloud, Amazon, Web Networksolutions, Dochub.com, Microsoft Store, Edpuzzle Pro Teacher, Dagostino's Pizzeria, Godaddy.com Card 3983 Stange - Amazon, Dominos, Catering by Michaels, Northshore Pizza Company Card 1630 Dreher - Lowes, Spot Coolers, Cubesmart, Goldstar Products Card 1630 Dreher - Amazon - Disposable face masks (child); Covid-19 related purchase Card 6857 Beerheide - Keurig, Vandercook, Aep Connections LLC, Amazon, NCTM, Learners Edge	05/17/2021	29,406.92
201800468	COMCAST	Ethernet Service (Acct 901517718)	05/21/2021	4,182.96
201800469	NICOR GAS	MF Gas delivery charges - Acct: 8033550000 7 (3/1-4/1/21) SRS Gas delivery charges - Acct: 4438752580 9 (3/1-4/1/21)	06/02/2021	1,201.47
<b>Grand Total:</b>				<b>34,791.35</b>

## Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
2088	HUMANKIND	Student Council Shirts from humanKIND	05/26/2021	507.50
<b>Grand Total:</b>				<b>507.50</b>



## SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

847 881 9400 • Fax: 847 446 6388 • [www.sunsetridge29.net](http://www.sunsetridge29.net)

*Cultivating a learning community that engages the hearts and minds of students, one child at a time*

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: June 8, 2021

SUBJECT: Freedom of Information Act Requests Log

The District received the following Freedom of Information Act (FOIA) request since the May 2021 Board of Education meeting.

Requestor	Date of Request	Information Requested	Response	Date of Response
SmartProcure	05/13/2021	Purchases made since 02/05/2021: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price. Vendor ID number, name, address, contact person and their email address	Provided all requested information	05/17/21
Susan Kelly	5/21/2021	Copy of April 2021 Board Packet	Provided link to the website	5/21/2021



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*Cultivating a learning community that engages the hearts and minds of students, one child at a time*

TO: District 29 Board of Education

FROM: Edward J. Stange

DATE: June 8, 2021

SUBJECT: Strategic Planning Update

The purpose of this memo is to provide an update of Strategic Planning efforts in the District.

Last week, Mr. Spaan, Ms. Alpert Knight and myself held a virtual conference with representatives from Battelle for Kids regarding their proposal to facilitate our strategic planning process. We discussed the proposed scope of the facilitation (see attached) and Battelle indicated that they were amenable to modifying their scope of work (by allowing the District to do more independent work in developing the final strategic plan documents) to reduce the associated costs. We discussed the option to include the original level of support if the District determined it was needed at a future date.



PROPOSAL FOR:

## **Portrait of a Graduate & Strategic Planning Services**

**PRESENTED TO: Sunset Ridge SD 29**

Date: May 4, 2021

Updated: May 21, 2021

# **Battelle forKids**

Realizing the power and  
promise of 21st century  
learning for every student

4525 Trueman Blvd. | Hilliard, OH 43026 | 614.481.3141 | [bfk.org](http://bfk.org)  
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## TABLE OF CONTENTS

<b>EXECUTIVE SUMMARY.....</b>	<b>3</b>
<b>STRATEGIC PLANNING .....</b>	<b>4</b>
<b>COST OF SERVICES .....</b>	<b>12</b>
<b>ABOUT BATTELLE FOR KIDS .....</b>	<b>13</b>

## EXECUTIVE SUMMARY

Every school system is unique, but they are connected by a shared aspiration: that all students have an educational experience preparing them to be effective lifelong learners and contributors.

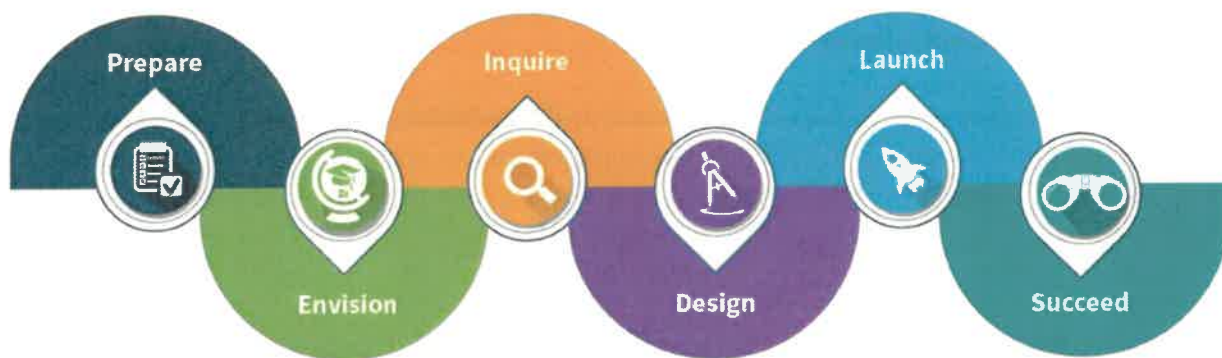
Now more than ever, that experience must not only provide for the acquisition of rigorous academic content, but it must also be more intentional about fostering critical thinking, communication, collaboration, creativity, and other 21<sup>st</sup> century skills our young people need to thrive in this complex, rapidly changing world.

Many school systems across the country have engaged the broader community in developing a strategic plan anchored by a collective vision that articulates the community's aspirations for its students in its Portrait of a Graduate.

Locally developed, but globally positioned, the Portrait of a Graduate serves as a North Star for system transformation. Providing strategic direction for the redesign of the overall educational experience for students, this collective vision reinvigorates and re-engages students, teachers, and community stakeholders by answering critical questions such as:

- What are the **hopes, aspirations, and dreams** that our community has for our young people?
- What are the **skills and habits of mind** that our children need for success in this rapidly changing and complex world?
- What are the **implications for the learning experiences** we provide in our school systems?

Battelle for Kids' strategic planning process is built around this central construct. The following proposal describes the six-phase process to develop a strategic plan that incorporates the development of a Portrait of a Graduate, is driven by community input, and elevates teacher and student voice.



# STRATEGIC PLANNING

## Phase 1: Prepare



Since a good beginning predicts a good ending, the Prepare phase is critical to the plan's success by ensuring thoughtful community engagement and elevating the voice of teachers and students. Battelle for Kids (BFK) will begin by facilitating a virtual **District Leadership Orientation Meeting**. During this meeting, BFK will review the district's expectations and conditions for success, clarifying how we will engage and discuss key considerations for the identification of Design Team members. The District Leadership Team will be responsible for shepherding the plan to success.

At the District Leadership Orientation meeting, BFK will also share the **Strategic Planning Communication Tools**, including letters of invitation to Design Team members, website and social media messaging and talking points for District Leadership Team for use with the board, Design Team, and other community members. Throughout the engagement BFK will provide phase appropriate communications for district leadership to use with internal and external stakeholders designed to keep the community up to date on their strategic planning efforts.



Following the District Leadership Orientation meeting and identification of Design Team members, BFK will deliver the **Project Charter**. Informed by the scope of work and orientation meeting, the charter will outline the strategic planning design process, including key messages, timing, and design team members.

Additionally, this phase initiates a series of monthly **Consultation and Capacity Building** phone calls that will run through the duration of our engagement, to ensure status alignment and build capacity of district leaders to guide the planning process through to ultimate success.

*Note: All timelines can shift based on actual start date and ground-level realities.*

Milestone/ Deliverable	Description	Est. Timeline
District Leadership Orientation Meeting	A virtual meeting designed to provide a thorough understanding of the strategic planning process to the District Leadership Team	June/July 2021
Prepare Phase Communications Tools	Resources for communicating with internal and external stakeholder groups during the Prepare phase	July 2021
Project Charter	A guiding document outlining the strategic planning design process	July 2021
Consultation and Capacity Building	Monthly phone call with BFK and the district to review the overall strategic direction of the engagement and build district capacity.	Monthly starting with Orientation

## Phase 2: Envision – Portrait of a Graduate



The **Envision Phase** guides the development of a Portrait of a Graduate. This design process involves a sustained community conversation leading to a shared agreement on a unique community-owned picture of what graduates need for success. While every community and its school system are unique, the proposed four-meeting process below will guide this phase of developing your Portrait of a Graduate.

During **Portrait Design Team Meeting #1**, BFK will orient the Design Team through an overview of the Portrait process. During this meeting, Design Team members will discuss the overarching questions that guide the work. BFK will facilitate an in-depth examination on the landscape shifts that necessitate educational transformation.

During **Portrait Design Team Meeting #2**, BFK will facilitate discussion around what competencies young people need to address the changes in society identified in Design Team Meeting #1 and support the district in prioritizing these for the district's unique local context. Through a series of individual and group activities, the Design Team will begin to identify competencies for their Portrait.

The focus of **Portrait Design Team Meeting #3** is converging on a set of Portrait competencies and contextualizing competency descriptions. Design Team members will also share their creative inspiration to inform the graphic design of their Portrait visual.

During **Portrait Design Team Meeting #4**, BFK will present a draft designed Portrait with competencies and description statements. District Leadership will share any community feedback to augment the important work of the Portrait Design Team and to assist the team in finalizing the Portrait. The Design Team will discuss—through an activity facilitated by BFK—how to implement their Portrait and identify what success looks like.

To support the District Leadership Team throughout the Envision Phase, BFK will provide the **Communication Toolkit**, including meeting reminders, thank you letters, and sample messaging to the broader community around the development process and how this connects to the forthcoming phases.

Lastly, ongoing consultation will be provided through the monthly **Consultation and Capacity Building** phone calls.

Milestone/ Deliverable	Description	Est. Timeline
Portrait Design Team Meeting #1	Facilitation of a 2.5–3 hour meeting to kick off the Design Team work	August 2021
Portrait Design Team Meeting #2	Facilitation of a 2.5–3 hour meeting around necessary competencies	September 2021
Portrait Design Team Meeting #3	Facilitation of a 2.5–3 hour meeting to reach consensus on competencies, description statements, and visuals	October 2021
Portrait Design Team Meeting #4	Facilitation of a 2.5–3 hour virtual meeting to finalize the recommended Portrait and recommendations for how it can be actualized in the district	November 2021
Graphic Design Support of your Portrait	Battelle for Kids will present 2-3 sketch visuals designed with community input and 2 rounds of adaptations	October/ November 2021
Communications Toolkit	Includes talking points, invitation to Design Team members, meeting reminders, community vetting survey questions, thank you emails, and sample messaging for board members and district staff.	Ongoing

### Phase 3: Inquire



Once the vision for success is identified as the Portrait of a Graduate, the District Leadership Team closely reviews its current state. BFK will provide **Current State Analysis Support** by mining available qualitative and quantitative data such as student achievement data, attendance data, existing focus group and survey findings (family, student, staff and community), policies, report cards, etc. At this point in the engagement, the Portrait Design Team becomes the Strategic Planning Design Team. BFK will work with the district to determine the Strategic Planning Design Team Planning and Meeting Process. This will include support in determining the number of meetings, topics, and structure.

BFK will facilitate **Strategic Design Team Meeting #1** to gather additional input from Design Team members on the district's current state. Framed by the district's analysis of its current state and by the envisioning process through Portrait of a Graduate, BFK will work with the district leadership team to align on the gaps between current and desired future states. During



this session a system self-assessment and SWOT analysis will occur. BFK will also work with the District Leadership Team to complete a self-assessment of its system.

Additionally, BFK will work with the district to produce an **Asset Inventory**, identifying potential internal and external assets that could be leveraged to drive systems transformation.

The **Current State Analysis Report** will summarize the findings from the district's SWOT Analysis, system self-assessment, and portrait implementation implications activity. The findings will guide the district's next steps and preview of considerations the district should address in the Launch Phase (managing change, building capacity, translating the Strategic Plan into learning and assessment frameworks, etc.).

The team will be supported with **communications tools** (including Strategic Design Team reminders, follow-up, and thank-you emails) and ongoing **Consultation and Capacity Building** phone calls.

Milestone/ Deliverable	Description	Est. Timeline
Strategic Design Team Meeting #1	BFK will co-facilitate a meeting to collect qualitative perception data from Strategic Design Team members. This will include a SWOT Analysis, 21 <sup>st</sup> Century System Self-Assessment, Portrait Implications discussion and an Asset Inventory.	December 2021
Current State Analysis Report	Summary report of the proceedings to guide the district into its next steps.	January 2022
Communications Tools	Resources for communicating with internal and external stakeholder groups including: <ul style="list-style-type: none"> <li>• Invitations to join Strategic Design Team</li> <li>• Design Team Meeting reminders</li> <li>• Follow-up and thank-you emails</li> </ul>	Ongoing
Consultation and Capacity Building	Continued monthly phone calls with BFK to review the overall strategic direction of the engagement and build the district's capacity.	Ongoing

## Phase 4: Design



The Design phase is focused on capturing input and reactions from key stakeholders to the strategic planning framework and to begin writing the plan.

As the district welcomes many voices and elicits ongoing input, people will see themselves as part of a movement toward a shared vision of the district's Portrait of a Graduate. This phase of the strategic planning process broadens the sources of input to the plan to transform the school system.

BFK will produce a draft **Strategic Planning Framework** for the district's review prior to community sharing. Based on the vision formed by the district's Portrait and the findings from

the Current State Analysis Report, the Strategic Planning Framework encapsulates the district’s proposed priority areas and suggests potential metrics and evidence of success and additional resources for the District Leadership Team to consider. This tool will help translate the priority areas into the goals and strategies for the district’s Strategic Plan.

The priority areas of the Strategic Planning Framework will be vetted during **Strategic Design Team Meeting #2**. Then BFK will facilitate a virtual session with District Leadership to review feedback from the Strategic Design Team and identify goals, strategies, and metrics for each priority area. Additionally, BFK will share resources and prepare the district for writing its plan with **Strategic Plan Creation Consultation**. BFK will provide technical assistance and available resources, such as exemplar case studies from other districts, that will help District Leadership develop goals and strategies for each priority area. While the plan is being written, BFK and the District Leadership Team will have weekly hand-offs for comments and vetting.

To operationalize the Strategic Plan, BFK will also provide a year-to year action planning template to link the strategies and metrics outlined in the Strategic Plan with tactical efforts. Key district and school leadership will use the action planning template to begin drafting content with staff responsible for executing work plans to activate the Strategic Plan while the District Leadership Team ensures alignment with the overarching framework.

**Strategic Design Team Meeting #3** will provide an opportunity for the Strategic Design Team to share their reactions and feedback to the draft components of the Strategic Plan.

Continued counsel will be provided through the **Consultation and Capacity Building** phone calls throughout the writing process. The BFK team will work with the District Leadership Team to assess progress, work through any specific issues, accelerate the writing process, and check that the draft strategic plan follows the direction set by the district’s Portrait of a Graduate.

Milestone/ Deliverable	Description	Est. Timeline
Strategic Planning Framework	Outlines the district’s proposed priority areas, recommended metrics and evidence of success, and resources for developing goals and strategies.	February 2022
Strategic Design Team Meeting #2	A meeting with Strategic Design Team to vet the priority areas for strategic planning and to unpack strategic framework and feedback from Design Team and develop draft goals and strategies.	February 2022
BFK and Leadership Team (or subset) will trade iterations of the unfolding SP	Either BFK or Leadership Team will draft SP and the other group will vet. There will be weekly hand-offs over about a six-week period.	Weekly – February 2022 & March 2022

Strategic Plan Creation Consultation	Technical assistance and resources for scaling district transformation that will help District Leadership develop goals and strategies for each priority area.	Ongoing – March 2022
Strategic Design Team Meeting #3	A meeting with Strategic Design Team to vet draft components of the Strategic Plan.	April 2022
Strategic Plan Completion	Facilitator and District Leadership Team engage in the iteration process until the plan is complete and finalized.	May 2022
Consultation and Capacity Building	Continued monthly phone calls with BFK to review the overall strategic direction of the engagement and build the district's capacity.	Ongoing
Communications Tools	Resources for communicating with internal and external stakeholder groups including: <ul style="list-style-type: none"> <li>• Design Team Meeting reminders</li> <li>• Follow-up and thank-you emails</li> </ul>	Ongoing

## Phase 5: Launch



The Launch phase is the moment when the plan truly comes to life. Everyone involved in creating the strategic plan should be enlisted as an ambassador to help tell the story about its inception and how it will frame the district's work moving forward.

This phase will feature a **Portrait to Practice Session** with district leaders, focused on how to move the plan forward, leading and managing change, and how to deconstruct the district strategic plan with systemic coherence. This learning session will help to ensure the district is well equipped to implement and fully leverage the shared assets of the district and community. To accompany this session, BFK will provide a **Summary Report**, which will outline the entire process, along with recommendations for next steps.

Launch also means promoting the story behind the strategic plan, leveraging social media, website and signage updates, and other brand experience transformation inspired by the plan. The district will be responsible for the launch; to assist with this, BFK will provide, through the **Launch Phase Communications Tools**, internal and external communications recommendations, and guidance on the use of social media, websites, partners, and events as channels to reach all stakeholders.

The literal launch of the plan culminates in a community celebration to unveil it, first with staff (typically in an in-service session) and then with the community, as an evening event or series of events in schools. Many districts launch at the beginning of the school year, followed by school-level celebrations as part of back to school sessions early in the year.

As with earlier phases, BFK will continue to support through **Consultation and Capacity Building** phone calls with district leadership team.



Milestone/ Deliverable	Description	Est. Timeline
Portrait to Practice Session and Summary Report	Virtual session with District Leadership Team. Report describes both the portrait and strategic planning processes, and recommendations for next steps.	May 2022
Launch Phase Communications Tools	Resources for communicating with internal and external stakeholder groups specific to the Launch Phase Activities	May 2022
Consultation and Capacity Building	Monthly phone call with BFK to review on overall strategic direction of the engagement and build district capacity	Ongoing

## Phase 6: Succeed



The successful plan requires successful implementation. BFK will schedule a strategic plan status check six months after the launch to review successes and challenges and further support the district leadership's success in putting the plan into action.

BFK will assist in planning and co-facilitating (virtually) the first six-month **Status Check** meeting. During this meeting District Leadership will share with the Design Team members progress to date on the goals outlined in their strategic plan.

These implementation status checks are recommended on an annual basis. Should the district wish additional support, BFK would be available.

Milestone/ Deliverable	Description	Est. Timeline
Status Check	Virtual session with District Leadership to discuss updates on activities to support the strategic plan	6 months from completion

## Optional: Getting to Success – Network Membership

The successful Portrait of a Graduate requires successful implementation.

Join districts across the country who are working to implement their Portrait in our EdLeader21 network of national leaders. Member benefits include a 10% discount on BFK services as well as the following:

- Vision and Strategy
  - 3-Year Roadmap & STEP21
  - Portrait of a Graduate Working Groups & Getting Started Guide
  - Portrait of a Graduate Communications Getting Started Guide

- Workshops, Keynotes and Webinars
  - Strategy Sessions
- Implementation Tools and Resources
  - 4Cs Rubrics
  - Stakeholder Toolkits
  - 7 Step Resource Guides
  - Student Outcome Resource Documents
  - Common 4Cs Performance Assessment
  - 4Cs Performance Assessment Bank
- Professional Learning
  - Learn effective techniques for 4Cs teaching and learning at members-only regional professional learning days
  - Engage in workshops and webinars with national education thought leaders, such as Tony Wagner, Yong Zhao, Barbara Chow, and Daniel Pink
- Networking and Collaboration
  - Engage with hundreds of forward-thinking education leaders at the members-only Annual Event (one free registration)
  - Connect and share with fellow members from across the country in an exclusive online community, the Collaboration Platform
  - Collaborate with colleagues on key issues in education through professionally managed working groups

# COST OF SERVICES

Following are cost estimates for the services and solutions to support this engagement. Estimates are subject to change should the scope be modified.

Strategic Planning	
<b>Prepare</b>	<ul style="list-style-type: none"> <li>District Leadership Orientation Meeting</li> <li>Project Charter</li> <li>Communications Toolkit and Consultation and Capacity Building (ongoing)</li> </ul>
<b>Envision</b>	<ul style="list-style-type: none"> <li>Portrait Design Team Meetings 1 - 4</li> <li>Graphic Design Support for your Portrait of a Graduate</li> </ul>
<b>Inquire</b>	<ul style="list-style-type: none"> <li>Current State Analysis Support &amp; Report</li> <li>Strategic Design Team Meeting 1</li> </ul>
<b>Design</b>	<ul style="list-style-type: none"> <li>Strategic Planning Framework</li> <li>Strategic Design Team Meetings 2 &amp; 3</li> <li>Strategic Plan Creation Counsel &amp; District Leadership Consultation on Writing</li> <li>Strategic Plan Completion</li> </ul>
<b>Launch</b>	<ul style="list-style-type: none"> <li>Portrait to Practice Session and Summary Report</li> </ul>
<b>Succeed</b>	<ul style="list-style-type: none"> <li>Status Check</li> </ul>

## OPTION 1: Strategic Planning/Portrait of a Graduate

	ONSITE	VIRTUAL
<i>Portrait of a Graduate (Phases 1 &amp; 2)</i>	\$31,509	\$28,800
<i>Continuation of Strategic Planning (Phases 3-6)</i>	\$47,309	\$42,800
<b>Total:</b>	<b>\$78,818</b>	<b>\$71,600</b>
<i>EdLeader21 Discount</i>	<i>(\$7,160)</i>	<i>(\$7,160)</i>
<i>EdLeader21 membership</i>	\$2,500	\$2,500
<b>Total, including EdLeader21 Membership (10% discount on services applied)</b>	<b>\$74,158</b>	<b>\$66,940</b>

While some sessions can be done in person or virtually, BFK has taken precautionary measures, including limiting travel and onsite visits for BFK staff, to protect the health and safety of everyone involved. BFK will keep you updated regarding any relevant changes to our policies regarding staff travel that may affect this engagement.

## OPTION 2: Portrait of a Graduate – Coaching Support

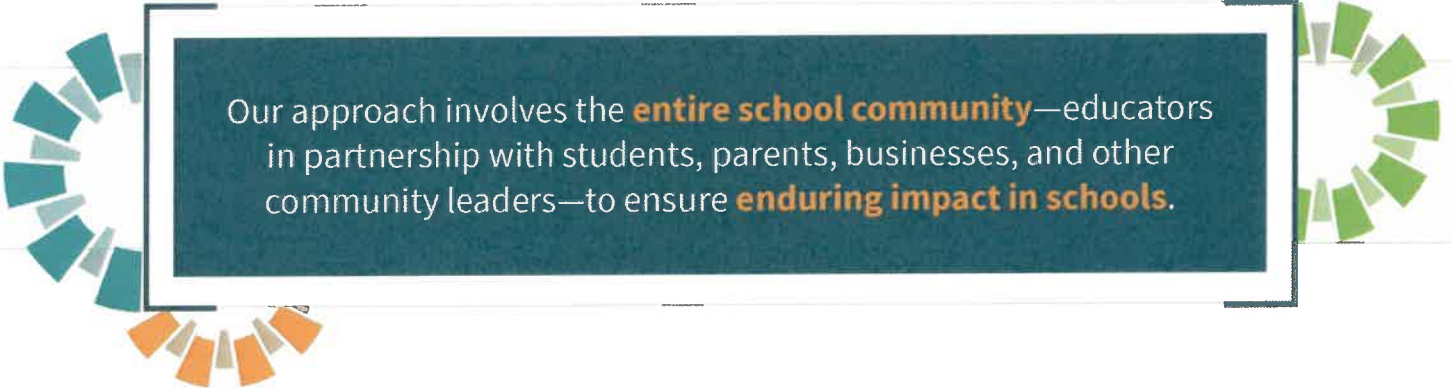
(Phases 1 & 2 only) Virtual Orientation & Wrap-up with Leadership Team; District Facilitates all Design Team Meetings with coaching calls from BFK; No Communications or Graphic Design Support included	<b>\$7,600</b>
<b>Optional Services</b>	
Design of Portrait	\$3,200
Communications Toolkit	\$1,600
Extra onsite days	\$1,500-\$5,000
<b>EdLeader21 Membership</b>	<b>\$2,500</b>

## ABOUT BATTELLE FOR KIDS

Battelle for Kids (BFK) is a national not-for-profit organization committed to collaborating with school systems and communities to realize the power and promise of 21st century learning for every student.

Our team of experienced educators alongside communications, technology, and business professionals innovates and partners with school systems to offer an educational experience that prepares all students to become lifelong learners and contributors in an ever-changing world.

We advance our mission by strengthening the **coherence**, **capacity**, and **connections** school systems and communities need to redefine learner success and accelerate the design and implementation of 21st century learning systems for all students. A systems approach ensures equitable access to rigorous 21st century learning systems for every student, regardless of where they live, what school they attend, or to which classroom they are assigned.

A decorative graphic featuring a central teal rectangular box with a white border. The box contains text. To the left and right of the box are clusters of colorful triangles (teal, orange, and green) arranged in a semi-circular pattern, resembling a stylized sun or a gear.

Our approach involves the **entire school community**—educators in partnership with students, parents, businesses, and other community leaders—to ensure **enduring impact in schools**.




## SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093  
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*Cultivating a learning community that engages the hearts and minds of students, one child at a time*

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: June 8, 2021

SUBJECT: 2021-2022 School Year Planning

The purpose of this memo is to provide an update regarding planning efforts pertaining to the 2021-2022 school year.

The Return to School Task Force is scheduled to meet four (4) times over the summer of 2021 to solidify plans for the 2021-2022 school year.

The focus of the Task Force work this summer will be to ensure that the District is prepared to address the five (5) “Pillars” of the District 29 COVID-19 Recovery Plan (see attached). While much of this work has already begun (e.g., developing proactive and reactive health and safety protocols, hiring additional mental health and instructional staff, creating flexible schedules to support supplemental instruction), significant planning and preparation remains. Further, I expect our COVID-19 Recovery Plan to be a “living document” that will evolve as the status and impact of the pandemic unfolds over the course of the 2021-2022 school year.

I look forward to discussing this topic with you at the June Board of Education meeting. Please contact me if you have any questions or comments.





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### **Sunset Ridge School District 29 COVID-19 Recovery Plan: A Living Document**

#### **Introduction**

The COVID-19 crisis has been a natural disaster with a prolific impact on students, staff, and families. However, with strategic supports and resources, we can restore our systems, rebuild our students' self-esteem, academic skills, and learning confidence.

Recovery from COVID-19 will not be attained in a six-week summer camp. Rather, it will take a full school year, or likely more, to get students back to where they need to be. The response will require a comprehensive plan that mobilizes well-trained and equipped professional staff in true partnership with the parent community, all dedicated to student growth and successes. Planning and programming needs to be flexible to respond to the ever-changing topography of the pandemic and evolving student needs.

The following “living document” was created by the District 29 Return to School Task Force to assist in the design and implementation of a variety of supports in the wake of the COVID-19 Pandemic.

#### **Sources**

Brookings Institute, Washington, D.C. Beyond Re-Opening Schools.  
Brown University. Guiding Schools' Covid-19 Recovery Decisions Using Data And Evidence.  
Centers for Disease Control. Operational Strategies for K-12 Schools Through Phased Recovery.  
Center for Global Development. Planning for School Reopening and Recovery After COVID-19.  
EdSurge. Rethinking Education After COVID-19.  
Economic Policy Institute. COVID-19 and student performance, equity, and U.S. education policy. Lessons from pre-pandemic research to inform relief, recovery, and rebuilding  
Georgetown University. FutureEd. Three Lesson for the Post-Pandemic Education Sector.  
Georgetown University. FutureEd. The Ingredients of Successful Tutoring Programs.  
Georgetown University. FutureEd. The Importance of Meaningful Relationships in Schools.  
Johns Hopkins University. COVID-19: A Changing Landscape in Education.  
Learning Policy Institute. Resources and Examples: Learning in the Time of COVID-19.  
National Education Union. Education Recovery Planning.  
National Public Radio (NPR). How Schools Can Help Kids Heal After A Year Of 'Crisis And Uncertainty.  
The World Bank. Mission Recovering Education in 2021.  
The School Superintendent's Association (AASA). COVID-19 Recovery Task Force Guidelines for Reopening Schools.  
United Nations Educational, Scientific, and Cultural Organization (UNESCO). International Commission on the Futures of Education.  
United States Department of Education. COVID-19 Handbook: A Roadmap to Reopening Safely and Meeting the Needs of All Learners.

## COMPREHENSIVE COVID-19 RECOVERY IN SCHOOLS



A growing body of literature regarding the impact of the COVID-19 Pandemic provides some initial guidance relative to the design and implementation of programming and supports for schools. From this literature, the following themes are evident:

**Priority One:** **Plan for multiple scenarios and contingencies to ensure the health and safety of students and staff.**

**Action Steps:**

1. Implement a comprehensive return to school plan that adapts to emerging contingencies and guidance from health experts.
2. Implement proactive COVID-19 mitigation strategies and response protocols to ensure the health and safety of staff and students.

**Priority Two:** **Ensure continuing support to students and adults to address their Immediate and long-term psychological and social/emotional needs.**

**Action Steps:**

1. Facilitate student, staff, and family transitions across grades and schools.
2. Collect on-going data regarding the social-emotional needs of students and staff.
3. Implement comprehensive and differentiated SEL-based programming/mental health supports targeting engagement, motivation, and a sense of belonging in school.
4. Reinforce the use of self-care strategies and provide access to mental health services.
5. Facilitate student-adult relationships and connections and interactions.
6. Ensure sufficient opportunities for structured and unstructured physical activity built into the school day.
7. Provide structured mentoring and coaching programs for new staff members.

**Priority Three: Provide on-going, personalized, and differentiate learning opportunities.**

**Action Steps:**

1. Utilize growth model assessments to evaluate learning loss and match students with resources.
2. Identify key learning standards and content that are prerequisites to future learning and might not have been covered or fully mastered by students during the pandemic.
3. Maintain a core focus on learning materials at grade-level and helping students work up to that level versus trying to reteaching content from earlier grades.
4. Utilize differentiated instructional models in the classroom to support diverse learning needs.
5. Implement flexible, student-centered scheduling options to allocate appropriate instructional supports as needed.
6. Build schedules with additional direct instruction intervention time.
7. Establish a tiered, evidence-based, tutoring program linked to grade-level classroom content.
8. Implement homework support mechanisms to assist students with unmastered content.
9. Enlist the support of parents to boost literacy outside of school.

**Priority Four: Ensure staff have adequate training, resources, and support to address the impact of COVID-19.**

**Action Steps:**

1. Facilitate a range of professional development opportunities that differentiate training based on identified needs and emerging challenges.

**Priority Five: Ensure on-going communication and support for all stakeholders.**

**Action Steps:**

1. Provide regular communication regarding the status and impact of the pandemic on the school environment.
2. Facilitate opportunities for stakeholders to provide feedback on emerging needs and strategies.
3. Provide on-going, real-time, synchronous feedback and interaction between all stakeholder groups.
4. Create opportunities for student support through before-, after-school and virtual office hours.





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### ENROLLMENT REPORT

June 8, 2021

#### April 7, 2021 - June 8, 2021 Enrollment

<u>Grade</u>	<u>Sections</u>	<u>In-Person/ Remote</u>
K	(15/1, 16/1, 15/1, 15/0)	61/3
1	(15/2, 16/2, 15/2)	46/6
2	(14/2, 17/0, 15/1)	46/3
3	(15/0, 14/1, 13/2)	42/3
		<b>Total: 195/14 = 209 (93.3% In-Person)</b>

#### 2021-2022 Projected Enrollment

<u>Grade</u>	<u>Sections</u>	<u>ENROLLMENT</u>
K	3 (13, 13, 14)	40 (41)
1	4 (17, 17, 17, 17)	68
2	3 (17, 17, 18)	52
3	3 (16, 16, 17)	49

**Total: 209**

<u>Grade</u>	<u>Sections</u>	<u>In-Person/ Remote</u>
4	(13/2, 14/1, 14/2)	41/5
5	(15/0, 15/0, 17/0)	47/0
6	(12/0, 11/1, 14/0, 11/0)	48/1
7	(18/0, 14/1, 11/0, 15/0)	58/1
8	(9/1, 13/1, 14/0, 13/0)	49/2

**Total: 243/9 = 252  
(96.4% In-Person)**

<u>Grade</u>	<u>Sections</u>	<u>ENROLLMENT</u>
4	3 (15, 15, 15)	45
5	3 (15, 15, 16)	46
6	3 (15, 16, 16)	47
7	3 (16, 16, 17)	49
8	4 (15, 15, 15, 15)	60

**Total: 247**



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*Cultivating a learning community that engages the hearts and minds of students, one child at a time*

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: June 8, 2021

SUBJECT: 2020-2021 Staffing Update

This following delineates staffing matters for the 2020-2021 school year.

### **Posted Vacancies**

Junior High Science Teacher (.5 FTE)

Middlefork School Nurse (1.0 FTE)

### **Proposed Actions**

Resignation of Michelle Gidron (Teaching Assistant)

### **Approved Actions**

#### **Employment**

Jon Bingaman (7<sup>th</sup> Grade English/Language Arts Teacher)

Meghan Moorman (Middlefork SLE Teacher)

Jennifer Hope (School Psychologist/Counselor)

Ryan Czok (Network Manager/Data Security Specialist)

Gloria Ramos (Sunset Ridge School Spanish Teacher)

Marci Peck (Sunset Ridge School Nurse)

Carly Cohen (7<sup>th</sup> Grade Student Services Teacher)

Kathleen Downs (School Psychologist Intern)

Margaret Michalek (Kindergarten Teacher)

Jillian Wiedrich (1<sup>st</sup> Grade Teacher)

Betsy Swanson (Sunset Ridge Art Teacher)

Shannon Tremont (Sunset Ridge Math Teacher)

Teaching Assistants - Anlondra Navarro, Rosemary Prommer, Katharine Schmidt,  
Angelena Colon, Monika Shah, Sean Hardiman

### **Resignations**

Andrienne Handelman (7<sup>th</sup> Grade English/Language Arts Teacher)  
Linda Curry (Sunset Ridge School Nurse)  
Evelyn Levin (Sunset Ridge School Spanish Teacher)  
Amanda Martinsen (Junior High Math Teacher)  
Teaching Assistants - Joy Kunny, Amy Oyer, Alicia Cohen

### **Retirements**

Anne Mertes (Middlefork School Nurse)  
Lynn Horne (Sunset Ridge Art Teacher)

### **Transfers**

Hillary Davis (2<sup>nd</sup> Grade Teacher)  
Matt Wilkinson (Advanced Learning Program Teacher – Humanities)

### **Leaves of Absence**

Anna Nikolopoulos (Teaching Assistant) – April 2021  
Jordan Bauer (Student Services Teacher) – January 2021  
Sarah Dingsavang (2<sup>nd</sup> Grade Teacher) – November 2020  
Kellie Johnson (Middlefork Library) – October 2020  
Kim Albright (Computer Science) – October 2020  
Caitlyn Leary (3<sup>rd</sup> Grade Teacher) – September 2020



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*Cultivating a learning community that engages the hearts and minds of students, one child at a time*

TO: Board of Education  
Dr. Ed Stange, Superintendent

FROM: Tom Beerheide, Chief School Business Official

DATE: June 8, 2021 *TRB*

SUBJECT: District 29 Unaudited Monthly Financial Summary

The financial summary through May is as follows:

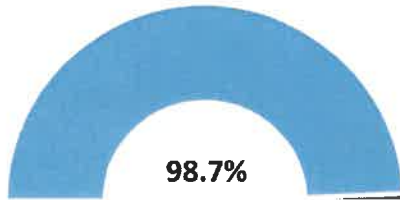
Revenue Sources	Highlights Compared to Last Year Same Time Period
Local Property Taxes	The District collected almost \$700K in May bringing our total collection rate for the year to almost 99% and in line with our average annual collection rate
CPPRT	IDOR indicated corporate income tax from select businesses is significantly up this year despite the unique economic downturn due to the pandemic; IDOR originally estimated a 17% decrease in CPPRT last August however, it has exceeded expectations thus good news for the District
Investment Earnings	Drop in interest rates and outlook not favorable into next year
Other Local Revenue	Significantly lower; will not be collecting any lunch receipts this year
State Revenue	Revenue will be similar to last year
Federal Revenue	Anticipate claiming additional federal revenue as of 6/30/21 in July; auditors will accrue back to FY 21
<b>Expenditures by Object</b>	
Salaries	Slightly higher than last year through May; limited stipend payments this year due to COVID
Benefits	Similar to last year
Purchased Services	Significantly down from a year ago due to no lunch and limited transportation service costs incurred to date
Supplies	Expected to finish on budget if not slightly over budget; 20% of supplies purchased this year is related to PPE which will be reimbursed with ESSER/CARES funds
Capital Outlay	Summer project work will begin in June using some remaining capital funds however, the District will still be under budget for FY 21
Tuition/Other	Higher this year due to change in payment schedule to NSSD and additional needed services

# Sunset Ridge School District 29

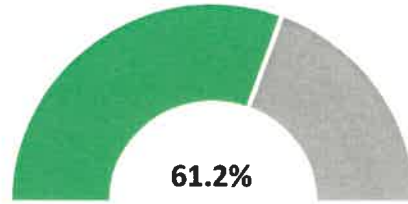
## Operating Funds (Ed, O & M, Trans, IMRF/SS, Working Cash, Tort)

### REVENUES - For the Period Ending May 2021

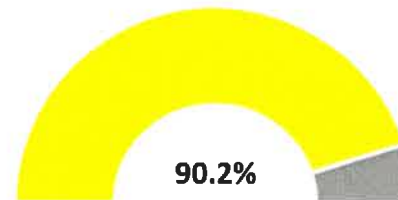
Actual YTD Local Taxes



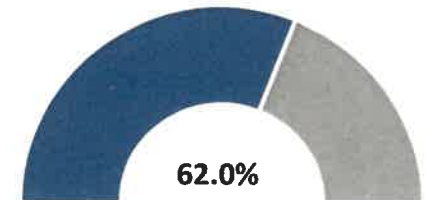
Actual YTD Other Local Revenue



Actual YTD State Revenue



Actual YTD Federal Revenue

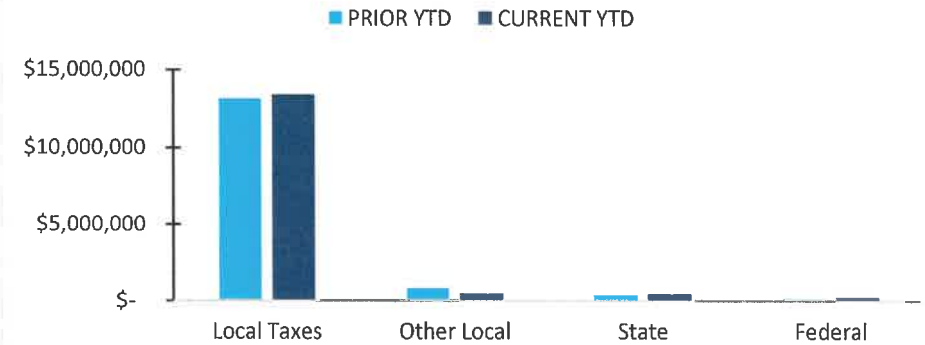


Sources of Revenue YTD

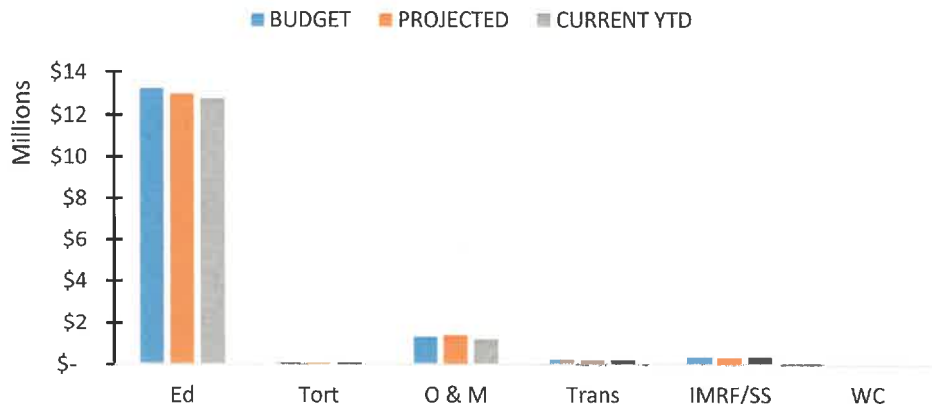
Local Property Taxes	\$ 13,438,231
CPPRT	\$ 159,619
Investment Earnings	\$ 49,947
Other Local Revenue	\$ 228,493
State Revenue	\$ 446,060
Federal Revenue	\$ 248,311

Percent of Total Revenue YTD 95.7%

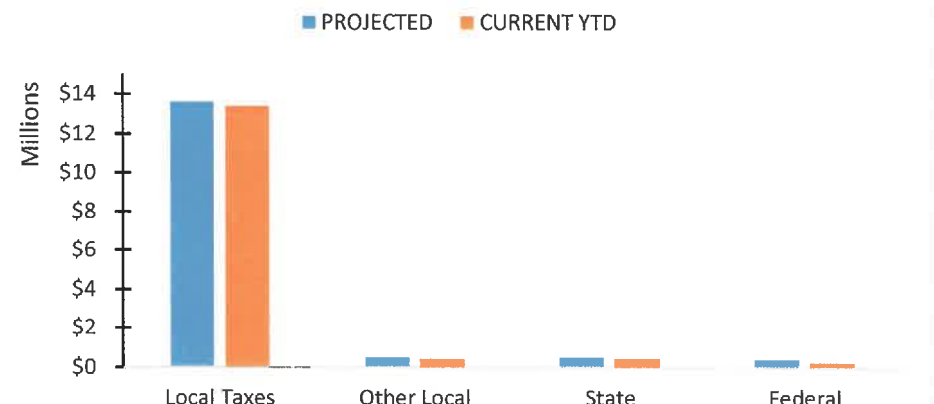
Revenues by Source



Revenues by Fund



Revenues by Source

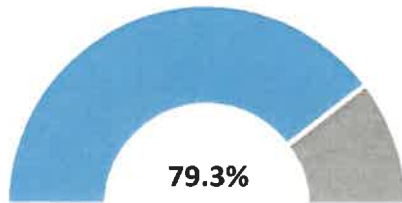


# Sunset Ridge School District 29

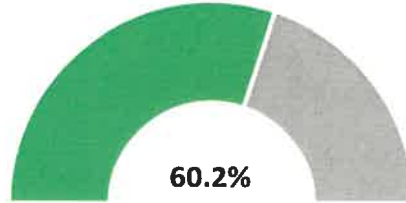
## Operating Funds (Ed, O & M, Trans, IMRF/SS, Working Cash, Tort)

### EXPENDITURES - For the Period Ending May 2021

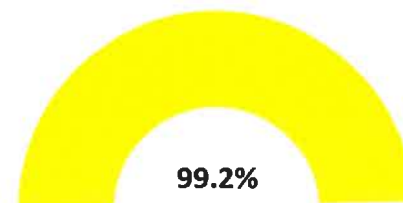
Actual YTD Salaries/Benefits



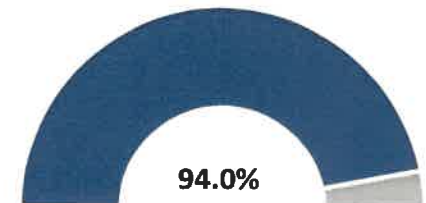
Actual YTD Purchased Services



Actual YTD Supplies



Actual YTD Cap Outlay/Other

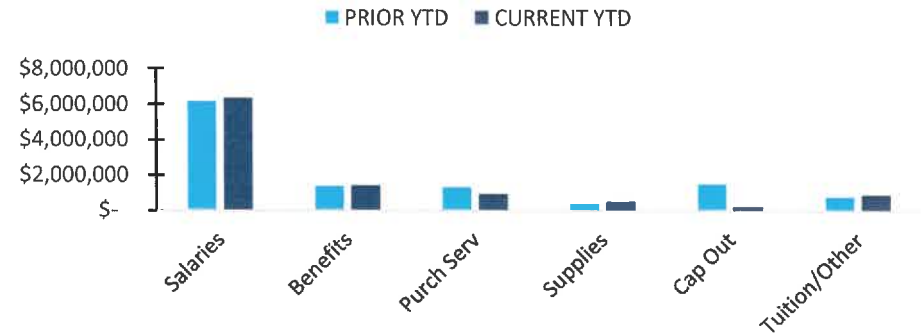


Expenditures by Object YTD

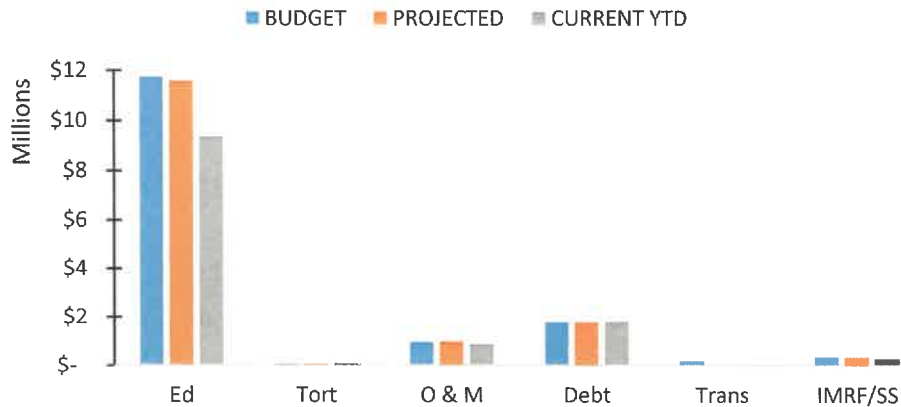
Salaries	\$ 6,407,304
Benefits	\$ 1,449,338
Purchased Services	\$ 976,270
Supplies	\$ 549,257
Capital Outlay	\$ 259,599
Tuition/Other	\$ 941,172

Percent of Total Expenditures YTD 79.2%

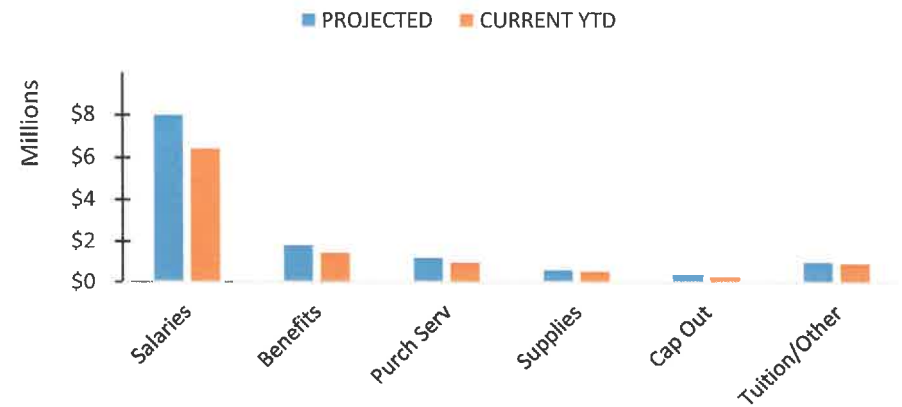
Expenditures by Object



Expenditures by Fund



Expenditures by Object

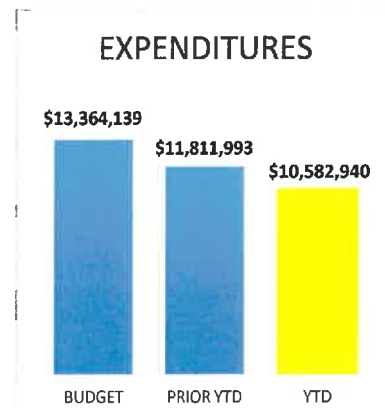
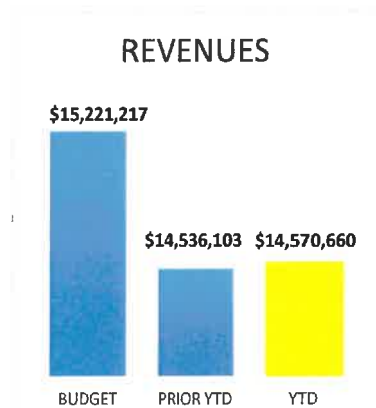


**Sunset Ridge School District 29**  
**Summary Statement of Revenues and Expenditures**  
**Operating Funds (Ed, O & M, Trans, IMRF/SS, Working Cash, Tort)**  
**May 2021**

REVENUES	PY Month Actual	PY YTD Actual	Budget	Current Year Month Actual	Current Year YTD Actual	YTD %	Re-Forecast
Local Taxes	\$ 99,509	\$ 13,182,047	\$ 13,609,748	\$ 699,990	\$ 13,438,231	98.7%	\$ 13,638,584
CPPRT	\$ 17,178	\$ 125,843	\$ 103,890	\$ 44,775	\$ 159,619	153.6%	\$ 179,619
Investment Earnings	\$ 24,110	\$ 274,749	\$ 135,311	\$ 1,297	\$ 49,947	36.9%	\$ 60,311
Other Local Revenue	\$ 10,465	\$ 441,612	\$ 477,100	\$ 615	\$ 228,493	47.9%	\$ 261,810
State Revenue	\$ 60,038	\$ 389,259	\$ 494,615	\$ 34,330	\$ 446,060	90.2%	\$ 506,765
Federal Revenue	\$ 687	\$ 122,594	\$ 400,553	\$ -	\$ 248,311	62.0%	\$ 400,903
<b>TOTAL REVENUE</b>	<b>\$ 211,986</b>	<b>\$ 14,536,103</b>	<b>\$ 15,221,217</b>	<b>\$ 781,008</b>	<b>\$ 14,570,660</b>	<b>95.7%</b>	<b>\$ 15,047,991</b>

EXPENDITURES	PY Month Actual	PY YTD Actual	Budget	Current Year Month Actual	Current Year YTD Actual	YTD %	Re-Forecast
Salaries	\$ 646,935	\$ 6,227,978	\$ 8,085,694	\$ 700,048	\$ 6,407,304	79.2%	\$ 7,992,694
Benefits	\$ 145,468	\$ 1,424,146	\$ 1,826,862	\$ 160,512	\$ 1,449,338	79.3%	\$ 1,826,862
Purchased Services	\$ 60,220	\$ 1,360,087	\$ 1,620,719	\$ 73,557	\$ 976,270	60.2%	\$ 1,209,269
Supplies	\$ 52,852	\$ 418,128	\$ 553,670	\$ 57,787	\$ 549,257	99.2%	\$ 610,370
Capital Outlay	\$ 90,738	\$ 1,549,296	\$ 388,400	\$ 14,161	\$ 259,599	66.8%	\$ 395,005
Tuition/Other	\$ 409,899	\$ 832,358	\$ 888,794	\$ 396,240	\$ 941,172	105.9%	\$ 1,002,794
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,406,112</b>	<b>\$ 11,811,993</b>	<b>\$ 13,364,139</b>	<b>\$ 1,402,305</b>	<b>\$ 10,582,940</b>	<b>79.2%</b>	<b>\$ 13,036,994</b>

<b>REVENUE UNDER (OVER) EXPENDITURES</b>	\$ 1,857,078	\$ (621,297)	\$ 3,987,720	\$ 2,010,997
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# NSSD LEADERSHIP COUNCIL MEETING

May 12, 2021



## **NSSD Leadership Council recognizes NSSD retirees, NSSD Nursing, Custodial and Transportation Services Personnel, and 2021 Kinnett Scholarship Recipients**

The Leadership Council recognized this year's NSSD retirees. Mr. Andy Piper, Assistant Superintendent of Human Resources, shared the sixteen staff who are retiring at the end of the year. Mary Ades, Employee and Admin Center Asst (18 years); Adam Berkson, Learning Coordinator (24 years); Kim Keller-Eck, Teacher (13 years); Mary Kennedy, Teacher (36 years); Vicki Klein, Transition Specialist (14 years); Lynne Korman, Social Worker (29 years); Mary Beth Lourie, Nurse (10 years); Rosemarie Manzella, Teaching Assistant (11 years); Eric Martin, Technology Systems Supervisor (22 years); Peggy Miller, Executive Assistant (21 years); Ruth Ann Nally, Nurse (14 years); Elizabeth Quilty, Nurse (18 years); Katherine Sattler, Teaching Assistant (26 years); Carol Sazma, Teaching Assistant (24 years); Ingrid Thompson, Health Services Coordinator (18 years); and Gail Wilson, Vision Teacher (21 years) have collectively supported every learner, every day for 319 combined years! Thanks to our retirees for their amazing contributions and valued partnership. We wish them the very best.

The Leadership Council also recognized this year's NSSD Nursing, Custodial and Transportation Services Personnel for expressing gratitude and appreciation for helping to keep all of our students, staff, and families safe, healthy, and present during this extraordinary year of challenges. The following are the individuals with each group who offered support this year.

### **Nursing Staff**

Rebecca Blase; Pamela Gaunky; Mary Beth Lourie; Matthew Buckun; Laura Griffin; Mary Beth Manso; Maureen Cepeda; Janet Harrison; Ruth Ann Nally; Angie Diaz; Paula Humbach; Liz Quilty; Kim Ermel; Julie Kawasaki; Patricia Sweeney; Carol Fischer; Kara Kneubuhler; Cy Therappel; and Ingrid Thompson

### **Custodial Staff**

Samantha Barranco; Jerry Lunardi; Joseph Eck; Dawn McGee; Thomas Evans; Sean Obney; Patrick Gavin; Robert Jones; Jonathan Guerrero; Tiara Jones; Will Laude; Luciano Brogi and Sharon Whitehead

### **Transportation Staff**

Leah Dean; Farah Laude; Mike Hodges; Leslie Reynolds; and Bill Schlegel

The Leadership Council recognized the NSSD Foundation 2021 Kinnett Scholarship winners. Ms. Nancy Nervick, NSSD Foundation President, explained scholarships are awarded to member district high school students who are planning on going into the field of special education or have benefited from special education services themselves and plan to further their education. This year's recipients are: Josette Balmelli from Lake Forest High School who plans to attend Boston College and study studio arts and pre-med; and Jordana Hozman from Deerfield High School who plans to attend the University of Chicago and study public policy and economics.

## **Superintendent's Report**

### ***Site Visits & District Outreach (Unity)***

On April 16, the NSSD District Leadership Team met to review the mission and vision of the district and engaged in learning about innovative future services of the cooperative. The team also reviewed financial information and member district feedback survey data. Next year the team will meet at least quarterly to review goal progress, and the composition of the team is being updated.



### *Community Ambassador*

- Planning meetings with the Highland Park Chamber of Commerce and District 112 regarding the 'State of Education' presentation occurred. The presentation took place May 7, 9:00-10:30 a.m. at Elm Place School, and is available virtually on their website for anyone interested.
- Dr. Schneider attended a regional equity administrative academy on April 28. Approximately 20 administrators from the region met with University of Illinois - Chicago professor Dr. Lionel Allen. Educators discussed the history of marginalization and strategies for raising student achievement. This professional learning directly aligns with the Equity goal of the strategic plan and the mission and vision of the cooperative.
- Dr. Schneider represented the district at the Highland Park Police Department's strategic planning virtual event on May 5. Discussions centered around feedback related to current performance and ideas for future policing efforts.

### *Adapted Physical Education Grant*

Daniel Morse, NSSED Adapted Physical Education teacher, applied for and was awarded a grant from the Illinois Association for Health, Physical Education, Recreation and Dance. The \$1,960 grant will fund equipment for martial arts, TRX suspension fitness, golf, and other leisure games. NSSED is excited for the possibilities Mr. Morse is opening up for all learners through his innovative instruction.

### *Educator Appreciation (Culture of Excellence)*

May 3 - 7 was National Teacher Appreciation week. NSSED celebrates all staff as educators; they are critical to the success of all learners. NSSED staff are an amazing group and passionate about the organization's mission. They take incredible care of students and each other. The cooperative appreciates their work and wanted to remind them to focus on their own wellness. During Educator Appreciation week daily messages of gratitude went to all staff along with ideas for self-care activities ranging from meditation and self-reflection to online games. A final gift arrived on Friday, May 7th with a branded TrueNorth Educational Cooperative 804 lunch bag.

### *Innovation Videos*

At the March Institute Day, each program and service team created innovation videos. These videos highlight the amazing innovations that have taken place during the 2020-2021 school year. While engaged in the Institute Day session entitled Inspiring Innovations, NSSED staff answered three questions: How did the video inspire you? What made you proud while watching this video? How are your colleagues your learning heroes? Please enjoy these [Inspiring Innovation](#) videos along with all the positive comments made by NSSED learning heroes.

### *Technology Audit (Culture of Excellence)*

As previously mentioned, due to the impact of COVID-19 on the cooperative's budget, the scope of the planned technology audit was narrowed and the audit was delayed until the fall. NSSED staff researched vendors and connected with member district technology administrators for recommendations. The cooperative will partner with DYOPATH for the audit and will work with them beginning in July.

#### *SOPPA Update*

Effective July 1, 2021, school districts will be required by the Student Online Personal Protection Act (SOPPA) to provide additional guarantees that student data is protected when collected by educational technology companies, and that data is used for beneficial purposes only ([105 ILCS 85](#)). NSSED continues to prepare; staff has inventoried digital learning tools and is entering into the required data agreements with each vendor, making use of the Illinois Student Privacy Alliance, a free consortium that allows school districts to access management tools and resources for data privacy agreements.

#### *ESY Planning*

As required by federal law, the Individuals with Disabilities Education Act (IDEA), Extended School Year (ESY) will be in session from June 14th through July 16th. There are currently 240 students enrolled in ESY with five sites serving students: North Shore Academy, North Shore Academy Elementary, Meadowbrook School in Northbrook School District 28, Glenbrook South High School in Glenbrook High School District 225, and NSSED's Rubloff Building. NSSED continues to follow the joint Illinois State Board of Education and Illinois Department of Public Health safety guidance for in-person instruction.

#### *Billing Reminder*

With implementation of the new financial model, the first invoice for FY22 will be sent out on June 9th. This will allow member districts time to process the invoice for payment by mid-July. This process is in accordance with the new finance model, was re-confirmed with stakeholders, and will help avoid potential summer cash flow issues at the cooperative.

#### *CSBO Search Update*

Education Leadership Solutions consulting has been assisting us with the search for a new CSBO. Gary Zabilka, search consultant, presented a slate of candidates this week to the cabinet for review. All four slated candidates will be interviewed on May 19. As is NSSED standard practice, the interviews will consist of two groups of staff representing both NSSED and member districts. President Sands and Finance Committee Chairperson, Mark Barry, will participate as members of the interview teams. The goal is to present a final candidate for approval at the June Leadership Council meeting.

#### *Reopening Update (Staff Vaccination Rate)*

On the return to in-person learning, NSSED continued to monitor the overall level of staff vaccination. The current rate is 82%; this rate is a critical factor in helping maintain staff and student safety. This along with remaining vigilant on other mitigation measures has resulted in little to no evidence of spread at the workplace.

#### *Medicaid Training*

NSSED is forming a work group to review procedures and processing of Medicaid claims with the goal to increase NSSED and member district receipt of Medicaid funds. Once procedures are clearly defined, staff will be trained and will work with member districts to complete the cycle. Regular refresher sessions will remind key employees of the necessary steps and documentation required to successfully file Medicaid claims.

### *ROE Audit Update*

A routine audit by the Lake County Regional Office of Education is complete and the district has received the designation of 'fully recognized' with the Regional Office of Education and the Illinois State Board of Education.

### *Leadership Council Member Training/On-boarding New Members (Unity)*

For the 11 new Leadership Council members:

- Professional learning will occur during Leadership Council meetings beginning this month throughout next year.
- Leadership Council officers who represent each of the regions, have agreed to be a point of contact for new members from the respective region.
- Last year the Leadership Council indicated an interest in an outside facilitator to assist the board with a workshop on successful cooperative leadership practices.
- President Sands, Vice President Jachtorowycz, NSSED cabinet, and Dr. Schneider will host a half-day training session for all new members late summer or early fall. This session will include an overview of the district, mission and vision, learning, and operations.

Each summer Dr. Schneider meets individually with each Leadership Council member to build relationships and solicit feedback on how the organization can improve. All members will be provided with a training binder that includes highlights of all aspects of the organization.

### **Leadership Council Professional Learning**

Dr. Schneider reported on the plan for professional learning for Leadership Council members through the coming school year. He began by reviewing the preparation for and development of the 2018 strategic plan. That plan includes six goal areas: Culture of Excellence, Equity and Access, Financial Responsibility and Resource Allocation, Learning, Relationships and Communication, and Unity. He also reshared the purpose of his hire from the search firm SchoolExec Connect which identified from stakeholders the need to reinvent the cooperative, redefine the service/program model, and address districts leaving the cooperative by building relationships.

### **Orientation Plan - Suzanne Sands and Peggy Miller**

Ms. Suzanne Sands, Leadership Council President and Ms. Peggy Miller, Executive Assistant/Recording Secretary, provided an overview of the BoardDocs software. NSSED Leadership Council meeting agendas and materials are housed in BoardDocs, as well as the cooperative's policy manual and other important documents.

### **Branding Rollout**

Ms. Mary Morgan Ryan, Assistant Superintendent for Technology, Communication and Data Services, shared plans for introducing the cooperative's new name, TrueNorth Educational Cooperative 804, to all stakeholders over the summer. NSSED has a long history of high quality, innovative work, and that work will continue. The new identity will enable the cooperative to offer these services and supports to a wider audience while also positioning itself for new programs/services. The shift is founded in the most current disability evidence-based research, legal expectations, and a moral imperative expressed by parents and students for the need to change the perception of how individuals and families without disabilities view them. Visit [truenorth804.org](https://truenorth804.org) to see the announcement video.

### **Social-Emotional Learning Update**

Dr. Kristen Ninni, Assistant Superintendent for Learning and Innovation, shared a presentation and update on the district's work with Social Emotional Learning. The presentation included information about the NSSSED SEL Leadership team, the implementation framework that this team received training on with CASEL, the transition process, and next steps.

### **Transition Update**

Dr. Ninni and Ms. Lynn Clarke, Director of Instruction, shared an overview of the Transition program. The presentation included the number of students, where students are employed and how many are in paid jobs, as well as the connection to the cooperative's strategic plan. It also touched upon the current status of House Bills impacting individuals with disabilities with an expanded age of eligibility for services.

### **Final FY22 Budget**

Ms. Julie Dillon, Chief Financial Officer, shared detailed information on the proposed FY22 budget. In accordance with regulatory requirements, the FY22 budget will be made available for public review for 30 days effective May 10, 2021 and returned to the Leadership Council on June 9th for action.

### **Transportation Agreement**

Ms. Dillon presented the Septran Transportation contract extension for review noting that the negotiated rate increase is 3.8%; one tenth of a percent higher than last year. All other terms of the original draft remain unchanged.

### **Partnership Agreements and Leases**

Ms. Dillon presented partnership contracts and lease agreements for renewal. Partnership contracts included preschool partnership agreements and the Wagner Farm agreement. The JCC Gymnasium lease agreement was also presented. All of these agreements are renewals from prior years with minimal changes to the terms and conditions. The annual Winnetka Covenant Church (WCC) classroom rental agreement will be presented in June pending review and approval by the WCC Board.

### **Transfer of Title to Real Property to Effectuate Entity Name Change**

The Leadership Council approved a resolution to approve a Quitclaim deed to transfer title to the buildings on the Red Oak campus from NSSSED to TrueNorth Educational Cooperative 804 effective July 1, 2021.

**Next Leadership Council Meeting: June 9, 2021 at 7:00 p.m**